Application for Use of the Band Shell

CENTRALIA RECREATION DEPARTMENT
129 EAST SECOND, CENTRALIA IL 62801
Robert "Spanky" Smith, Director
(618) 533-7676

ORGANIZATION NAME: _____ PHONE: _____

CONTACT NAME: _____ WORK PHONE: _____

ADDRESS: _____ EMAIL: _____

EVENT DATE: _____ NUMBER OF EXPECTED GUESTS: _____

START TIME: _____ END TIME: _____

PLEASE GIVE A BRIEF DESCRIPTION OF YOUR EVENT: _____

_____

I understand that the following will not be allowed at this event, and if I desire to include any of these elements, I must first obtain permission from the City Council of the City of Centralia (Please check each box to indicate that you understand.)

☐ ALCOHOL IS PROHIBITED ☐ NO ADMISSION WILL BE CHARGED ☐ THE EVENT WILL BE OPEN TO THE PUBLIC

I would like the Recreation Department to open the concession stand for the event. ☐ Yes ☐ No

Scheduling events at the Band Shell facility includes use of the stage and backstage areas for performers and set up. Electricity and water are also available for use by performers or entertainers. No other amenities, such as audio and visual equipment, tables, chairs, or concession supplies are included with the use of the Band Shell, unless by prior agreement.

I understand that my organization will need to submit a Certificate of Insurance, naming the City of Centralia as additional insured.

☐ Yes, I can provide a Certificate of Insurance

THIS REQUEST IS - APPROVED / DENIED - FOR THE USE OF THE BAND SHELL

REC. DEPARTMENT SIGNATURE: _____ DATE: _____

CITY MANAGER SIGNATURE: _____ DATE: _____

Release and Hold Harmless Agreement

In accordance with the Centralia Recreation Department's Board Policy, all organizers of events, programs or activities which use City of Centralia Facilities MUST SIGN this "Release and Hold Harmless Agreement" form and submit it to the Recreation Department to be allowed to use or to hold events, programs or activities within or upon City of Centralia Facilities.

I recognize and acknowledge that there is a certain risk of physical/mental injury and I agree to assume FULL risk of injuries, damages, or loss which I may sustain or that may occur as a result of participating in or use of any and all activities or facilities connected with or associated with the Centralia Recreation Department.

I agree to waive and relinquish all claims I may have as a result of participating in the programs, or any activities associated with such programs or facilities, against the Centralia Recreation Department, the City of Centralia, its officers, agents, servants or employees. I do hereby FULLY RELEASE and DISCHARGE the Centralia Recreation Department, the City of Centralia, its officers, agents, servants or employees from any claims of injuries, damages, or loss which I may have or which may occur to me on account of my participation in any program or facility, or any activity associated with any program or facility. I further agree to identify and hold harmless the Centralia Recreation Department, the City of Centralia, its officers, agents, servants or employees from any and all claims resulting from injuries, damages, and losses sustained by me or my guests arising out of. Or connected with or in any way associated with the activities of the program, or facilities. I have read and fully understand registration policies and the "Release and Hold Harmless Agreement."

PRINT NAME: _____

SIGNATURE: _____ DATE: _____