AG E N D A

CITY COUNCIL MEETING
CENTRALIA, ILLINOIS

Monday
June 14, 2010
6:00 p.m.

1. CALL TO ORDER BY MAYOR REBECCA AULT

ROLL CALL	**PRESENT**	**ABSENT**
Mayor Ault		
Councilman Ashby		
Councilman Bledsoe		
Councilman Kalert		
Councilman Jones		

2. PRAYER AND PLEDGE OF ALLEGIANCE

3. AMENDMENTS AND/OR ADDITIONS TO AGENDA

4. PUBLIC PARTICIPATION

5. CONSENT AGENDA

1. Approval of Minutes of the May 24, 2010 City Council Work Session
2. Approval of Minutes of the May 24, 2010 City Council Meeting
3. Approval of Payrolls and Vouchers in the Amount of $ 893,362.80
4. A Resolution Approving Pay Request No. 2 for Task Order No. 3 to Strand Associates, Inc. for Engineering Design Services for the Water Treatment Plant Replacement Project – *Approves payment of $35,964.85 to Strand for engineering services rendered through April 30th*
5. A Resolution Approving Pay Request No. 21 to Rhutasel & Associates, Inc. for Engineering Services for the 2008-2009 MFT Street Improvement Project – *Approves the payment of $2,240.00 for engineering services rendered through April 30th*
6. An Ordinance Adopting the Illinois Prevailing Wage Act – *Approves an annual ordinance that requires the City to apply the general prevailing rate of wages to any work dealing with Public Works construction*
7. Approval of Request to Waive the Rental Fee for Shelter Usage at Fairview Park – Pregnancy Care Clinic – *Allows the $15 rental fee for Pavilion #9 to be waived for their walk for life event on Saturday, September 18th*
8. Approval of Request to Waive the Rental Fee for Shelter Usage at Fairview Park – Community Resource Center - *Allows the rental fee for Pavilion #7 to be waived for their summer camp on Tuesdays and Thursdays from June 29th through July 22nd*
9. Approval of Request to Solicit for Funds – Salvation Army – *Allows group to solicit for funds at the intersection of Broadway and Pullen on Friday, June 18th from 10 am to 4 pm*
10. A Resolution Approving a Memorandum of Agreement with the Illinois Department of Human Services (IDHS) and Man-Tra-Con for Staffing through the Put Illinois to Work Program – *Approves agreement with IDHS for an opportunity to temporarily hire unemployed or underemployed adults for various positions within the City*
11. A Resolution Confirming Appointments of Certain Individuals to Various Boards and Commissions of the City of Centralia – *Appoints Michael Jones to the Historic Preservation Committee and Joe Ritchie to the Zoning Board of Appeals*
12. A Resolution Approving Pay Request No. 8 to Rhutasel & Associates, Inc. for Engineering Services for the 2010 American Recovery & Reinvestment Act (ARRA) Street Improvement Project to W. Broadway and Brookside Avenue – *Approves payment of $9,410.79 to Rhutasel for engineering services rendered through May 31st*
13. An Ordinance Amending the Centralia Municipal Code Regarding Liquor Licenses – *Increases the current number of available Class C liquor licenses from 8 to 9*
14. A Resolution Approving a Grant Application to the U.S. Department of Justice for the Hiring of One Replacement Police Officer through the COPS Hiring Recovery Program (CHRP) – *Approves a grant application to the US Department of Justice in the amount of $260,581 for a 3 year period in order to hire a new officer to fill one of two vacant positions*
15. A Resolution Approving a Grant Application for Funding through the Illinois Law Enforcement Alarm System (ILEAS) for the Purchase of Mobile Data Computers (MDC) – *Approves a grant application in the amount of $34,170 to ILEAS for the purchase of 5 mobile data computers*

6. REPORTS AND COMMUNICATIONS

1. Proclamation Honoring DeVantre Whitelow for State Track & Field Victory
2. Presentation of American Flags to the Daughters of the American Revolution (DAR)
3. Presentation of Retirement Plaques to Shirley Jones, Tom Burleyson and Val Powe

7. PUBLIC HEARING

1. Joint Grant Application with Marion County Sheriff's Department through the U. S. Department of Justice Edward Byrne Memorial Justice Assistance Grant (JAG) Program

8. BIDS

1. Approval of Bid for the Purchase of a Zero Turn Lawn Mower for the Public Property Division

9. ORDINANCES

1. An Ordinance Waiving the Application of Chapter 12, Section 12-6 of the Centralia Municipal Code for 732 Shawnee Road on June 19, 2010 from 10:00 p.m. until 11:00 p.m. and Requesting the Temporary Closure of Shawnee Road
2. An Ordinance Rescinding Ordinance No. O87-10 (Ordinance Authorizing the Lease of Certain Lake Property for Residential Use for a Term in Excess of Twenty Years) and Approving the Lease of Certain Lake Centralia Property for Residential Use (K-1) – William Cress
3. An Ordinance Rescinding Ordinance No. O97-30 (Ordinance Authorizing the Lease of Certain Lake Property for Residential Use for a Term in Excess of Twenty Years) and Approving the Lease of Certain Lake Centralia Property for Residential Use (J-5) – Ravi George
4. An Ordinance Rescinding Ordinance No. O07-67 (Ordinance Authorizing the Lease of Certain Lake Property for Residential Use for a Term in Excess of Twenty Years) and Approving the Lease of Certain Lake Centralia Property for Residential Use (J-7) – Stephen Mayer

10. RESOLUTIONS

1. A Resolution Establishing a Policy for the Maintenance of Alleyways and Sidewalks
2. A Resolution Approving a Joint Grant Application with the City of Centralia Police Department and the Marion County Sheriff's Office to the U. S. Department of Justice for Funds through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program
3. A Resolution Approving a Grant Amendment with the U.S. Department of Commerce Economic Development Administration (EDA) for the Wabash Avenue & E. 17th Street Improvement Project

11. OTHER BUSINESS

12. UNFINISHED BUSINESS

1. A Resolution Authorizing the Subdivision of Certain Lake Centralia Lease Sites

13. REPORTS

1. Mayor –
2. Council Members –
3. City Manager –
4. City Attorney –

14. ADJOURNMENT

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Director of Public Works & Engineering **DATE:** 6/11/2010 **AGENDA ITEM: #5-4**

SUBJECT: A Resolution Approving Pay Request No. 2 for Task Order No. 3 to Strand Associates, Inc. for Engineering Design Services for the Water Treatment Plant Replacement Project

STRATEGIC PLAN LINK:
FOCUS AREA 5 – IMPROVED INFRASTRUCTURE

Objective 5.4 - Ensure that existing and future raw water supplies and production capacity will be adequate.

Action Item 5.4.2 – Maintain a cost-effective preventive maintenance program that provides for sufficient reliability of all culinary and reclaimed water system facilities.

Critical Link 1 – Proceed with engineering and planning of new Water Treatment Plant

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The existing Water Treatment Plant has exceeded its useful life and needs to be replaced to meet current and future water treatment needs. Agreement between Strand Associates, Inc. and the City of Centralia to complete the Preliminary Engineering Design Report for the West Green Street Water Treatment Plant, Task Order No. 1, was approved on April 14, 2008. Task Order No. 1 was completed in 2008 and submitted to the Illinois Environmental Protection Agency (IEPA).

Task Order No. 2 (TO 2) followed in 2009 and identified the necessary improvements to convey raw water to the new plant site and treated water into the existing distribution system. Strand presented the results of Task Order No. 2 to Council on January 11, 2010. It was concluded that the construction of a new water treatment plant at the West Green Street site would not be financially feasible.

In accordance with Council's direction Strand prepared Task Order No. 3 (TO 3). TO 3 was approved by Council on February 22, 2010. This task order refocuses the project to the existing plant site and considers the possibility of replacing the water treatment plant on the existing site, moving part or all of the plant to an adjacent site or getting treated water from an alternate source. Strand has performed an onsite evaluation of the existing plant and prepared correspondence for Gateway as related to this Task Order and is hereby requesting payment for services rendered for the period of April 1, 2010 through April 30, 2010.

DOCUMENTS ATTACHED:

Resolution
Pay Request No. 2 for Task Order No. 3

STAFF RECOMMENDATIONS:

Staff recommends approving Pay Request No. 2 from Strand Associates, Inc for Task Order No. 3.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Authorizing the Payment of Pay Request No. 2 for Task Order No. 3 in the Amount of $35,964.85 to Strand Associates, Inc. for Preliminary Engineering Work Completed on the Water Treatment Plant Project.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE:** 6/11/2010 **AGENDA ITEM: #5-5**

SUBJECT: **A Resolution Approving Pay Request No. 21 to Rhutasel & Associates, Inc. for Engineering Services for the 2008-2009 MFT Street Improvement Project**

STRATEGIC PLAN LINK:
FOCUS AREA 4: IMPROVED TRANSPORTATION NETWORK

Objective 4.4 - Pursue local, state and federal funding sources to finance transportation capital improvement projects consistent with City priorities.

Action Item 4.4.1 - Utilize F.A.U. and M.F.T. funds for road improvements based upon Pavement Protection Program.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The City issued bonds in the amount of $2,050,000 in November 2007 to use for a Street Improvement Project throughout 2008 and 2009. Due to the size of the project, the City decided to use two engineering firms in order to be able to keep up with the volume of work required to submit 20-25 road designs for IDOT approval, bidding, construction and inspection over the next two years. The City Council approved an engineering services agreement with Rhutasel & Associates at the August 27, 2007 City Council meeting and the District 8 Office of IDOT approved the agreement on February 1, 2008.

This pay estimate is for work associated with the final construction inspection and closeout for the Northwest and Southwest Quadrants and covers the period of April 1, 2010 through April 30, 2010. This is the final pay request for the engineering services as the project is complete and being closed out.

DOCUMENTS ATTACHED:

Resolution
Invoice #0008151

STAFF RECOMMENDATIONS:

Staff recommends payment of this invoice for engineering services to date.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Authorizing Pay Request No. 21 to Rhutasel & Associates, Inc. for 2008-2009 Motor Fuel Tax (MFT) Overlay Planning and Design Services in the amount of $2,240.00.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 6/11/2010 **AGENDA ITEM: #5-6**

SUBJECT: An Ordinance Adopting the Illinois Prevailing Wage Act

STRATEGIC PLAN LINK:
FOCUS AREA 8 – FINANCE AND MANAGEMENT
Objective 8.13 – Maintain and protect all official city records.
Action Item 8.13.2 – Monitor compliance with laws governing Public Meetings, City Records, and other Public Interests.
Critical Link 4 – Monitor and comply with updated Federal and/or State Laws affecting the City

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

A Prevailing Wage Ordinance must be adopted on an annual basis. It requires the City to apply the general prevailing rate of wages to any work or employment dealing with Public Works construction. A copy of the adopted Ordinance will be sent to the Illinois Secretary of State and to the Illinois Department of Labor, as required by State law.

DOCUMENTS ATTACHED:

Ordinance
Copies of the Prevailing Wages – as provided by the Illinois Department of Labor – for Clinton, Jefferson, Marion, and Washington Counties

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Ordinance Adopting the State of Illinois Prevailing Wage as Required by State Statute.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 6/11/2010 **AGENDA ITEM: #5-8**

SUBJECT: **Approval of Request to Waive the Rental Fee for Shelter Usage at Fairview Park – Community Resource Center**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 - Work to assure compliance with City rules and policies.
Action Item 7.10.1 - Assist residents to Comply with City Ordinance & Resolutions.
Critical Link 2 - Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

April Hardy, representing the Community Resource Center, is requesting permission to use Pavilion #7 at Fairview Park on Tuesdays and Thursdays for their summer camp. The Camp will run from June 29th through July 22nd. They are requesting the waiving of the fee for the use of this pavilion.
This request has been granted in the past.

DOCUMENTS ATTACHED:

Letter of Request

STAFF RECOMMENDATIONS:

Staff recommends approval of the fee waiver.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Council Approval will authorize the Community Resource Center to Conduct their Summer Camp at Fairview Park Pavilion #7 on Tuesdays and Thursdays from June 29th through July 22nd and also approve the Waiver of the Rental Fee.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 6/11/2010 **AGENDA ITEM: #5-9**

SUBJECT: Approval of Request to Solicit for Funds – Salvation Army

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 - Work to assure compliance with City rules and policies.
Action Item 7.10.1 - Assist residents to Comply with City Ordinance & Resolutions.
Critical Link 2 - Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Major Robert Quinn of the Salvation Army is requesting permission to solicit for funds on the corner of Broadway and Pullen on Friday, June 18, 2010 from 10:00 a.m. until 4:00 p.m.

DOCUMENTS ATTACHED:

Application
Certificate of Insurance

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Request will Authorize the Salvation Army to Solicit for Funds on the Corner of Broadway and Pullen on Friday, June 18, 2010, from 10:00 a.m. until 4:00 p.m.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE:** 6/11/2010 **AGENDA ITEM: #5-10**

SUBJECT: **A Resolution Approving a Memorandum of Agreement with the Illinois Department of Human Services (IDHS) and Man-Tra-Con for Staffing through the Put Illinois to Work Program**

STRATEGIC PLAN LINK:
FOCUS AREA 8: FINANCE AND MANAGEMENT

Objective 8.2 – Maintain a centralized system for the effective and efficient purchasing of City goods and services.

Action Item 8.5.4 – Continually monitor City spending accounts and investigate potential cost savings.

Critical Link 1 – Review spending accounts and solicit new quotes and proposals for potential savings.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

"Put Illinois to Work", a program funded through the State of Illinois and the TANF (Temporary Assistance for Needy Families) program, has executed an agreement with Man-Tra-Con of Franklin and Williamson counties to work with businesses and municipalities in the southern 22 counties (including Marion) to provide work opportunities for unemployed or underemployed adults. The City of Centralia is proposing to engage in a Memorandum of Agreement to accept referrals from the local Department of Human Services office to provide support in the areas of Public Property, Recreation, the Water Treatment Plant, the City Clerk, Economic Development and Community Development. These individuals will have to go through the same screening process as would any other applicant and the City has the right not to use any of these referrals if they do not meet the requirements or the specifications of the job.

The wage is pre-set by the program at $10.00/hour and all worker's compensation insurance is covered by Man-Tra-Con. While the individuals are required to complete time sheets and turn them in to a contact person at the job site, all checks are issued from Man-Tra-Con. Individuals can work up to 30 hours per week and the work site is not required to provide benefits. The program runs from June through September, 2010, with the possibility of an extension through December 31, 2010. These individuals are at-will employees.

DOCUMENTS ATTACHED:

Resolution
Memorandum of Agreement

STAFF RECOMMENDATIONS:

Staff recommends that the Council direct administration to execute the Memorandum of Agreement.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Approving a Memorandum of Agreement with the Illinois Department of Human Services (IDHS) and Man-Tra-Con for Staffing through the Put Illinois to Work Program

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Mayor Ault **DATE:** 6/11/2010 **AGENDA ITEM: #5-11**

SUBJECT: **A Resolution Confirming Appointments of Certain Individuals to Various Boards and Commissions of the City of Centralia**

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

This is a request to appoint various board members as described on the attached resolution.

DOCUMENTS ATTACHED:

Resolution

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: **Approval of Resolution Appointing Various Board Members.**

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE:** 6/11/2010 **AGENDA ITEM: #5-12**

SUBJECT: **A Resolution Approving Pay Request No. 8 to Rhutasel & Associates, Inc. for the 2010 American Recovery & Reinvestment Act (ARRA) Street Improvement Project to W. Broadway and Brookside Avenue**

STRATEGIC PLAN LINK:
FOCUS AREA 4: IMPROVED TRANSPORTATION NETWORK

Objective 4.4 - Pursue local, state and federal funding sources to finance transportation capital improvement projects consistent with City priorities.

Action Item 4.4.1 - Utilize F.A.U. and M.F.T. funds for road improvements based upon Pavement Protection Program.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The City is receiving an allotment of funds as part of the American Reinvestment and Recovery Act (ARRA). These funds are for construction expenses only and will fall under the same rules and procedures as Surface Transportation Urban (STU) funds. This will require a resident engineer or resident technician to be onsite when the contractor is onsite inspecting the work and documenting the contractor's progress. Further, Final Plans need to be submitted to Illinois Department of Transportation (IDOT) District 8 by December 4, 2009 (preliminary plans were due by May 1, 2009). Given these constraints staff determined it necessary to retain an outside engineering firm to complete the design and provide the construction related services required when Federal funding is utilized.

Picture of the required signage for American Recovery & Reinvestment Act (ARRA) projects. This sign is located on the north side of Broadway adjacent to former Shell Station.

City staff has discussed the best use of the funds received in the amount of $427,484.36. Staff has decided to improve W. Broadway Street from approximately Auto Zone (where the concrete road transitions to asphalt) to the east through the intersection of Pullen Boulevard. The improvements will include an asphalt overlay and the installation of a 4' wide concrete sidewalk with handicapped accessible ramps.

Staff met with Rhutasel and Associates, Inc. to discuss design engineering, planning, bidding, and construction inspection for the proposed ARRA funded project. Staff asked Rhutasel to keep their fees to a minimum considering payment for their services will have to come from Motor Fuel Tax (MFT) funds or Local Funds. They have estimated their fee at $50,000 which represents approximately 10% of the project costs. Rhutasel submitted an engineering services agreement that was approved at the April 14, 2009 City Council meeting.

Rhutasel prepared the Draft Project Development Report (PDR) and submitted this report to IDOT

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 6/11/2010 **AGENDA ITEM: #5-13**

SUBJECT: An Ordinance Amending the Centralia Municipal Code Regarding Liquor Licenses

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 - Work to assure compliance with City rules and policies.
Action Item 7.10.1 - Assist residents to Comply with City Ordinance & Resolutions.
Critical Link 2 - Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The City has been meeting with a prospective business who intends to construct a building in the City limits and sell alcohol and tobacco products. Currently, there is no Class C liquor license (all alcohol) available for that business. The proposed ordinance increases the number of Class C licenses by one (1). This license will not be applied for nor approved by the liquor commissioner until the business is ready to open. Approving the increase in the license is giving a level of comfort to the developer as he plans for the construction of the facility.

DOCUMENTS ATTACHED:

Ordinance

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Ordinance increasing the available Class C Liquor Licenses by one (1) new license from eight (8) to nine (9).

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Police Chief **DATE:** 6/11/2010 **AGENDA ITEM: #5-14**

SUBJECT: **A Resolution Approving a Grant Application to the U.S. Department of Justice for the Hiring of One (1) Replacement Police Officer through the COPS Hiring Recovery Program (CHRP)**

STRATEGIC PLAN LINK:
FOCUS AREA 6: ENHANCED PUBLIC SAFETY
Objective 6.7 –Sustain a highly trained police department in order to assure public safety services are provided in a quality and efficient manner.
Action Item 6.7.1– Provide rapid and timely response to all emergencies.
Critical Link 5 – Maintain sufficient staffing for response.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

In 2009, the Police Department submitted a grant application to the U.S. Department of Justice under the COPS Hiring Recovery Program (CHRP) for funds to hire an additional Police Officer. The City was not initially chosen to receive funding during the original round of awards issued by the Federal Government. For 2010, Centralia was identified as being eligible to re-apply for this program. The CHRP program covers ALL costs associated with the hiring, equipping, training and salary for Police Officers for an initial three year period. There are no matching funds required on the part of the City. To qualify for this grant, the City must agree to continue the employment of the hired Officer's position for a period of 12 months after the initial 36 month funding period.

Originally, the Centralia Police Department qualified for this program based on the desire to increase the size of the department by one Officer. Since that original application, financial circumstances due to the downturn in the economy have changed. Two recent Police Department departures have created slots within the agency that can no longer afford to be filled given the current and potential economic uncertainty created by State Government and the state of the economy. As a result, Centralia is now applying for these grant dollars under the requirement listed in Section 3 (a) of the application stating: "Hire new officers positions (including filling existing officer vacancies that are no longer funded in your agencies budget)……"

The total grant award requested is $260,581.00 for the three year period.

DOCUMENTS ATTACHED:

Resolution
COPS Program Information Sheet

STAFF RECOMMENDATIONS:

Staff recommends approval of the grant application as a means to rehire one Police Officer to fill recent vacancies.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Approving a Grant Application to the U.S. Department of Justice for the Hiring of One (1) Replacement Police Officer through the COPS Hiring Recovery Program (CHRP) in the Amount of $260,581 for a Three Year Expense with a Requirement to Retain the Officer for a Period of 12 Months after the Three Year Period.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Police Chief **DATE:** 6/11/2010 **AGENDA ITEM: #5-15**

SUBJECT: **A Resolution Approving a Grant Application for Funding through the Illinois Law Enforcement Alarm System (ILEAS) for the Purchase of Mobile Data Computers (MDC)**

STRATEGIC PLAN LINK:
FOCUS AREA 6: ENHANCED PUBLIC SAFETY
Objective 6.6 –Assure that the property, safety and physical needs of the Department are met.
Action Item 6.6.2 – Provide personal safety equipment consistent with legal requirements and City policy.
Critical Link 3 – Utilize grant funding when possible to obtain otherwise cost prohibitive materials.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Police Department wishes to submit a grant application for the replacement of 5 Mobile Data Computers (MDC) being offered by the Illinois Law Enforcement Alarm System (ILEAS). For 2010, ILEAS has allocated $3,000,000 for the purchase of MDC's for Illinois Law Enforcement agencies. The program is a direct equipment award meaning that if selected, Centralia would receive up to 5 complete MDC's along with the necessary mounting equipment. These would be used to replace 5 of our current mobile data computers which were originally obtained in April of 2005. The total award price for the computers is $34,170. There are no matching funds required for participation in this program.

DOCUMENTS ATTACHED:

Resolution
ILEAS Grants for MDC Program Information Sheet

STAFF RECOMMENDATIONS:

Staff recommends approval of this grant application.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Approving a Grant Application to the Illinois Law Enforcement Alarm System (ILEAS) for the Purchase of 5 Mobile Data Computers (MDC) for a Total Amount of $34,170.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Police Chief **DATE:** 6/11/2010 **AGENDA ITEM: #7-1 & 10-2**

SUBJECT: **A Resolution Approving a Joint Grant Application with the City of Centralia Police Department and the Marion County Sherriff's Office to the U.S. Department of Justice for Funds through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program**

STRATEGIC PLAN LINK:
FOCUS AREA 6: ENHANCED PUBLIC SAFETY
Objective 6.6 –Assure that the property, safety and physical needs of the Department are met.
Action Item 6.6.2 – Provide personal safety equipment consistent with legal requirements and City policy.
Critical Link 3 – Utilize grant funding when possible to obtain otherwise cost prohibitive materials.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Centralia Police Department has been identified as being eligible to receive $15,559 through the 2010 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. This program replaced the Local Law Enforcement Block Grant (LLEBG) program from years ago. Awards are pre-determined by the Federal Government based on the population and Uniform Crime Reports (UCR) reported statistics for a specific jurisdiction. The funds can be used for a variety of law enforcement purposes to include the purchase of equipment. Due to a disparate situation that has been declared by the awarding agency, the City of Centralia must enter into an agreement to share a portion of the funds with Marion County. A 50/50 split of the funds has been requested by Marion County. The Centralia Police Department would like to apply its portion of this grant, $7,779.50, towards the purchase of a patrol car.

As a requirement of the grant application process, the department's intentions must be made public during a noticed meeting and members of the community be allowed to offer an opinion about this proposed use of funds. Afterwards, it is requested that the council vote on approval/disapproval of this application and the intended use of the money once received.

DOCUMENTS ATTACHED:

Resolution
JAG Grant Informational Sheet

STAFF RECOMMENDATIONS:

It is requested during discussion of this topic that an open forum for the public to comment on the application and use of these funds be offered and considered by the Council prior to voting.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Approving a Joint Grant Application with the City of Centralia Police Department and the Marion County Sherriff's Office to the U.S. Department of Justice for Funds in the Amount of $7,779.50 through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program for the Purchase of a Replacement Squad Car.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Director of Public Works & Engineering **DATE:** 6/11/2010 **AGENDA ITEM:** **#8-1**

SUBJECT: **Approval of the Rebid for a Zero Turn Lawn Mower for the Public Property Division**

STRATEGIC PLAN LINK:
FOCUS AREA 3: IMPROVED COMMUNITY IMAGE

Objective 3.4 – Provide public facilities which are accessible, attractive and add to the enjoyment of the physical environment.

Action Item 3.4.1 – Ensure that public facilities are easily identified, accessible, attractive, and representative of the community's values and aspirations.

Critical Link 5 – Inventory / obtain vehicle fleet to ensure that routine and emergency needs can be addressed.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Public Works Department, in an effort to replace an aging and high maintenance mower, budgeted for a new Zero Turn Lawnmower in the Public Property Division for 2010. Given this need the Public Works Department solicited bids from local vendors for a new Zero Turn Lawnmower. The bids received are as follows:

Budget $11,500.00

Ramsour Farm Supply. $8,399.96
Duis Sales Center..... $8,799.00
Williams Outdoor Power Equipment..... $9,011.48

Ramsour proposes to supply a Husqvarna. The Husqvarna exceeds our specifications when it comes to engine horsepower and comes with a 3 year commercial limited warranty. It does not meet the specification for single hand operation. Duis proposes to supply a Gravely. The Gravely exceeds our specifications when it comes to mower deck construction and height adjustment. However it does not meet the specifications for hydraulic lines, controls, front tires and mowing deck depth. Willams proposed to supply a Hustler. The Hustler met all the specifications except when it came to warranty and single hand operation. Hustler comes with a 2 year commercial limited warranty. Based upon our review of these comparable products staff believes the Husqvarna represents a better value than the Hustler, but the Hustler would suffice.

DOCUMENTS ATTACHED:

Notice to Bidders
Three Bid Proposals from Ramsour, Duis Sales and Williams Outdoor Equipment

STAFF RECOMMENDATIONS:

Staff recommends accepting the Bid Proposal from Ramsour Farm Supply for the Husqvarna for about $600.00 less than the Hustler. If the Council wishes to accept the local bid, the Hustler will suffice and perform the duties required.

MANAGER'S COMMENTS:

I recommend approval of the low bid from Ramsour Farm Supply.

COUNCIL ACTION: Approval of Low Bid from Ramsour Farm Supply for the Purchase of Zero Turn Lawn Mower in the Amount of $8,399.96.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Mayor Ault **DATE:** 6/11/2010 **AGENDA ITEM: #9-1**

SUBJECT: **An Ordinance Waiving the Application of Chapter 12, Section 12-6 of the Centralia Municipal Code for 732 Shawnee Road on June 19, 2010 from 10:00 p.m. until 11:00 p.m. and Requesting the Temporary Closure of Shawnee Road**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 - Work to assure compliance with City rules and policies.
Action Item 7.10.1 - Assist residents to Comply with City Ordinance & Resolutions.
Critical Link 2 - Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Derick Zurbriggen, on behalf of Fosters Bar located at 732 Shawnee Road, has contacted the City requesting a waiver of the noise ordinance for an outdoor festival/band competition to be held on Saturday, June 19th. The ordinance states that all amplified sound must be stopped prior to 10:00 p.m. and they are requesting a waiver of this requirement and approval to continue until 11:00 p.m. that night. They have provided a copy of liability insurance and warrant deed showing ownership of the property. Fosters Bar has a liquor license and it is being used for the event and they have agreed to follow all State and City laws by fencing off the area, limiting access, requiring wrist bands and providing security. They have also asked for the temporary closure of Shawnee Lane from its intersection with S. Pine Street to be able to control parking and admission.

DOCUMENTS ATTACHED:

Ordinance
Letter of Request
Certificate of Liability Insurance
Warranty Deed for Property Owned by Fosters Bar
Flyer for Event

STAFF RECOMMENDATIONS:

Police Chief Evans and City Manager Kleinhenz have met with the promotions team and reviewed City ordinances and procedures for security and recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Ordinance Waiving the Application of Chapter 12, Section 12-6 of the Centralia Municipal Code for 732 Shawnee Road on June 19, 2010 from 10:00 p.m. until 11:00 p.m. and Requesting the Temporary Closure of Shawnee Road.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Mayor Ault **DATE:** 6/11/2010 **AGENDA ITEM: #9-1**

SUBJECT: **An Ordinance Waiving the Application of Chapter 12, Section 12-6 of the Centralia Municipal Code for 732 Shawnee Road on June 19, 2010 from 10:00 p.m. until 11:00 p.m. and Requesting the Temporary Closure of Shawnee Road**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 - Work to assure compliance with City rules and policies.
Action Item 7.10.1 - Assist residents to Comply with City Ordinance & Resolutions.
Critical Link 2 - Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Nancy Garrison, Executive Director of the Pregnancy Care Clinic, is requesting the waiving of the $15 rental fee to use Pavilion #9 on Saturday, September 18, 2010 and to host a Walk For Life around Fairview Park. The park will not need to be closed for the event.

DOCUMENTS ATTACHED:

Letter of Request

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of the Waiver of the $15.00 Rental Fee for the Pregnancy Care Clinic to Use Pavilion #9 at Fairview Park to Host a Walk For Life on Saturday, September 18, 2010.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 6/11/2010 **AGENDA ITEM: #9-2**

SUBJECT: **An Ordinance Rescinding Ordinance No. O87-10 (Ordinance Authorizing the Lease of Certain Lake Property for Residential Use for a Term in Excess of Twenty Years) and Approving the Lease of Certain Lake Centralia Property for Residential Use (K-1)**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 - Work to assure compliance with City rules and policies.
Action Item 7.10.1 - Assist residents to Comply with City Ordinance & Resolutions.
Critical Link 2 - Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

On May 10th, the City Council approved a new lease form for Lake Centralia lease sites. William and Donna Sue Cress have expressed their desire to sign the new lease form and adhere to the amended language. A legal notice was published in the Centralia Sentinel on May 26th, as required by Resolution R10-65.

DOCUMENTS ATTACHED:

Ordinance
Letter of Request
Copy of Legal Notice
Copy of Lease

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Ordinance Authorizing William and Donna Sue Cress to Sign the New Lake Centralia Lease for Lease Site #K-1.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 6/11/2010 **AGENDA ITEM: #9-3**

SUBJECT: **An Ordinance Rescinding Ordinance No. O97-30 (Ordinance Authorizing the Lease of Certain Lake Property for Residential Use for a Term in Excess of Twenty Years) and Approving the Lease of Certain Lake Centralia Property for Residential Use (J-5)**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 - Work to assure compliance with City rules and policies.
Action Item 7.10.1 - Assist residents to Comply with City Ordinance & Resolutions.
Critical Link 2 - Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

On May 10th, the City Council approved a new lease form for Lake Centralia lease sites. Dr. Ravi K. George has purchased Lake Centralia Lease Site #J-5 and has expressed his desire to sign the new lease form and adhere to the amended language. A legal notice was published in the Centralia Sentinel on May 26th, as required by Resolution R10-65.

DOCUMENTS ATTACHED:

Ordinance
Letter of Request
Copy of Legal Notice
Copy of Lease

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Ordinance Authorizing Dr. Ravi K. George to Sign the New Lake Centralia Lease for Lease Site #J-5.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 6/11/2010 **AGENDA ITEM: #9-4**

SUBJECT: **An Ordinance Rescinding Ordinance No. O07-67 (Ordinance Authorizing the Lease of Certain Lake Property for Residential Use for a Term in Excess of Twenty Years) and Approving the Lease of Certain Lake Centralia Property for Residential Use (J-7)**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 - Work to assure compliance with City rules and policies.
Action Item 7.10.1 - Assist residents to Comply with City Ordinance & Resolutions.
Critical Link 2 - Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

On May 10th, the City Council approved a new lease form for Lake Centralia lease sites. Steve and Cathy Mayer have expressed their desire to sign the new lease form and adhere to the amended language. A legal notice was published in the Centralia Sentinel on May 26th, as required by Resolution R10-65.

DOCUMENTS ATTACHED:

Ordinance
Letter of Request
Copy of Legal Notice
Copy of Lease

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Ordinance Authorizing Steve and Cathy Mayer to Sign the New Lake Centralia Lease for Lease Site #J-7.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE:** 6/11/2010 **AGENDA ITEM: #10-3**

SUBJECT: A Resolution Approving a Grant Amendment with the U.S. Department of Commerce Economic Development Administration (EDA) for the Wabash Avenue & E. 17th Street Improvement Project

STRATEGIC PLAN LINK:
FOCUS AREA 1: ECONOMIC DEVELOPMENT

Objective 1.4 - Utilize proper Economic Development Planning to ensure growth in certain strategic areas of the City.

Action Item 1.4.3 - Encourage Development of Principal Meridian Business Park, Centralia Industrial Park and Aaron Business Park

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

As you may remember, the City of Centralia applied for and received a $2,000,000 grant from the Economic Development Administration (EDA) as a part of the American Recovery & Reinvestment Act (ARRA) legislation in 2009. This grant was received for the upgrade and reconstruction of Wabash Avenue & E. 17th Street to assist the location of over 140 jobs being created by Hawkins, Inc. (20 jobs) and American Equipment & Machine (120 jobs). Due to the large scope of the project, the City also applied to the Illinois Department of Transportation (IDOT) Truck Access Route Program (TARP) and Economic Development Program (EDP) for an additional $2,000,000. In partnership, as Wabash Avenue is located in both jurisdictions, the City's of Centralia and Wamac are making up the difference of approximately $500,000 for the $4,500,000 project. Due to design issues in conforming to IDOT's requirements for a truck route and for the use of TARP and EDP funding, the City and its engineering firm Heneghan & Associates have requested a time extension (see attached request letter sent to Suresh Shah in the Chicago Regional Office of EDA on May 12, 2010).

In order to clarify information provided in the first paragraph of the letter, in regard to the request for time extension, we offer the following information. The original EDA Financial Assistance Award document lists the time allowed from the date of approval of grant award for start of construction to be 9 months, and the construction period to be 24 months, for a total duration of 33 months. The original targeted construction start date would have been May 27, 2010 and the original targeted construction completion date would have been May 27, 2012. The current time extension request extends the revised target construction start date to June 6, 2011 and the revised target construction completion date to December 31, 2012. Therefore, the time extension request is an approximate 7 month extension, from May to December of 2012, for completion of construction.

The EDA has agreed to award a time extension for the project due to the problems with design encountered while conforming to IDOT standards in order to utilize the $2,139,000 awarded from the Illinois Department of Transportation (IDOT) Truck Access Route Program (TARP) and Economic Development Program (EDP). The granted extension requires the City to commence construction as of June 27, 2011 and the project must be completed by June 27, 2013. With this extension, the City is being asked to approve a Grant Amendment with the EDA.

DOCUMENTS ATTACHED:

Resolution
Grant Amendment Letter from EDA
Extension Request Letter Dated May 12, 2010
Extension Request Follow Up Letter Dated May 27, 2010

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Director of Public Works & Engineering **DATE:** 6/11/2010 **AGENDA ITEM: #10-1**

SUBJECT: A Resolution Establishing a Policy for the Maintenance of Alleyways and Sidewalks

STRATEGIC PLAN LINK:
FOCUS AREA 4: IMPROVED TRANSPORTATION NETWORK
Objective 4.1 - Remediate the current level of disrepair on City-wide roadways.
Action Item 4.1.4 - Begin an Alley Improvement Program to help citizens perform upkeep of their alleyways
Objective 4.2 – Encourage alternative modes of transportation to relieve vehicle burden on city roads.
Action Item 4.2.2 - Create and Implement a City Sidewalk Improvement Plan
FOCUS AREA 5: IMPROVED INFRASTRUCTURE
Objective 5.9 – Maintain storm drain system to prevent flooding
Action Item 5.9.1 - Maintain and operate the storm drain system so that storm waters are drained from 95% of the streets within one hour after a storm.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Staff created the attached policy to be able to allow citizens the opportunity to request and assist in paying for improvements not planned or scheduled to be completed by the City. This includes sidewalk replacement, sidewalk ramp installation, alleyway grading, shaping and surfacing as well as drainage improvements. The item was tabled by the City Council at the May 24th meeting and directed staff to make clarifying changes. The major items changed are the inclusion of language making the intent more clear.

For example, to clarify that the City plans to continue annual maintenance and replacement of infrastructure, the following was added to the resolution: *"the City annually budgets funds for improvements to sidewalks, sidewalk ramps, alleyways, etc. The City identifies areas for these infrastructure improvements based upon need, traffic counts, usage, liability and also based upon a rotation throughout the four identified quadrants of the City, being Northeast, Southeast, Southwest and Northwest"* Any mention of a warranty for work provided was also removed per the suggestion of Mark Stedelin (see attached memo) and any reference to private use being used to describe publicly owned infrastructure.

DOCUMENTS ATTACHED:

Resolution
Alley/Sidewalk/Drainage Improvement Program Sheet
Request for Alley/Sidewalk/Drainage Improvement Form
Memo from Mark Stedelin

STAFF RECOMMENDATIONS:

Staff recommends approval of the Alley, Sidewalk and Drainage Improvement Program for Residential Areas.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Establishing a Policy for Alleyway, Sidewalk and Drainage Improvements.