AG E N D A
CITY COUNCIL MEETING
CENTRALIA, ILLINOIS
Monday
February 14, 2011
6:00 p.m.

1. CALL TO ORDER BY MAYOR REBECCA AULT

ROLL CALL	**PRESENT**	**ABSENT**
Mayor Ault		
Councilman Ashby		
Councilman Bledsoe		
Councilman Kalert		
Councilman Jones		

2. PRAYER AND PLEDGE OF ALLEGIANCE

3. AMENDMENTS AND/OR ADDITIONS TO AGENDA

4. PUBLIC PARTICIPATION

5. CONSENT AGENDA

1. Approval of Minutes of the January 24, 2010 Public Hearing
2. Approval of Minutes of the January 24, 2010 City Council Meeting
3. Approval of Payrolls and Vouchers in the Amount of $1,459,330.11
4. A Resolution Approving a Health Care Services Agreement with St. Mary's Hospital of Centralia for Support for Participation in the 340B Program of the Public Health Service Act - *Approves an agreement with St. Mary's to assist SMH with qualifying for a reduced pricing through recent Federal Legislation program*
5. A Resolution Approving a License Agreement with the American Society of Composers, Authors and Publishers (ASCAP) for Performing Rights Licensing for the Use of Privately Owned Music at City Facilities and Events – *Allows the city to legally play music at any public event or any city facility*
6. A Resolution Approving Pay Request No. 12 to Rhutasel & Associates, Inc. for the 2010 American Recovery & Reinvestment Act (ARRA) Street Improvement Project to W. Broadway and Brookside Avenue – *Approves the payment of $187.50 to Rhutasel & Associates, Inc for services rendered through December 31st*
7. A Resolution Approving Pay Request No. 4 to J.K. Trotter & Sons, Inc. for the 7th and Cherry Street Sanitary Sewer Improvement Project – *Approves the payment of $114,885 to JK Trotter & Sons for services rendered through January 31st*
8. Approval of the Temporary Closure of Gragg Street from the Foundation Park Entrance to Clearlake Drive – Legs for Life 5K Run – *Allows the temporary closure of Gragg Street on Saturday, March 26th from 8 am to 9 am for the safety of the runners participating in the Legs for Life 5K run*
9. A Resolution Approving an Intergovernmental Agreement between the City of Centralia and Brookside Township for the Community Development Assistance Program (CDAP) Public Facilities Construction Grant for the Phase VI Sanitary Sewer Improvement Project – *Confirms support from Brookside Township and satisfies DCEO requirements to proceed with the Sanitary Sewer Improvement Project*
10. A Resolution Approving the Temporary Closure of Streets for the 2011 Halloween Parade – *Allows the closure of Poplar Street for the 85th Annual Centralia Halloween Parade on Saturday, October 29, 2011*
11. A Resolution Approving the Temporary Closure of Streets for the 2011 Children's Halloween Parade – *Allows the closure of certain streets on Saturday, October 29th, 2011 from 12:00 noon to 3:00 p.m.*
12. Approval of the Placement of Halloween Pumpkin Signs Along the Parade Route – *Allows the Centralia Halloween Parade Committee to place signs along the parade route from October 1st through October 31st*
13. Approval of Request to Solicit for Funds – Halloween Parade and Fall Festival Committee – *Allows the Centralia Halloween Parade Committee to solicit funds on Saturday, October 8th, 15th, & 22nd*

5. CONSENT AGENDA (Continued)

14. An Ordinance Declaring Certain Property to Be Surplus Property and Authorizing the Sale, Trade, Disposal or Donation, Thereof – *Declares 3 vehicles from the Police Department and miscellaneous Fire Department equipment surplus*
15. A Resolution Approving a Grant Application for the 2011 Assistance to Firefighters Grant (AFG) for the Purchase of Live Fire Extinguisher Training System for the Fire Department – *Allows the Fire Department to apply for a grant in the amount of $14,000*
16. A Resolution Approving a Pipeline License Agreement and Approving the Purchase of a Railroad Protective Liability Insurance Policy with the BNSF Railway Company for the Wabash Avenue & E. 17th Street Improvement Project – *Approves the agreement with BNSF for a Pipeline Crossing permit and the payment of $2,500 licensing fee and $1,000 for Railroad Protective Liability Insurance Policy*
17. A Resolution Approving Pay Request No. 1 to Rhutasel & Associates, Inc. for the Illinois Jobs Now! Capital Bill Airport Road & Calumet Street Improvement Project – *Approves the payment of $1,325 to Rhutasel for services rendered through December 31st*

6. REPORTS AND COMMUNICATIONS

7. PUBLIC HEARING

8. BIDS

1. Approval of Bid for Housing Rehabilitation Services through the Community Development Assistance Program (CDAP) Housing Rehabilitation Grant – 313 S. Walnut Street and 317 S. Walnut Street
2. Approval of Bid for Aggregate Materials for 2011 Public Works Maintenance
3. Approval of Bid for Bituminous Materials for 2011 Public Works Maintenance

9. ORDINANCES

1. An Ordinance Amending the Centralia Municipal Code to Govern the Utilization of Private Towing Services by the Centralia Police Department
2. An Ordinance Approving a Right-of-Way License Agreement with Delta Communications, LLC d/b/a Clearwave Communications for the Installation of Fiber Optic Cable

10. RESOLUTIONS

1. A Resolution Approving an Engineering Services Agreement with Rhutasel & Associates, Inc. for the 2011 Motor Fuel Tax (MFT) Frazier Avenue Overlay Project
2. A Resolution Approving a Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for Design Engineering for the Water Treatment Plant Replacement Project
3. A Resolution Waiving the Bidding Process and Accepting a Proposal from CDS Office Technologies for the Purchase of Mobile Audio/Video Camera Systems for the Police Department
4. A Resolution Rejecting Bids for Concrete Materials for Maintenance for the Public Works Department and Directing Staff to Re-Solicit for Bids

11. OTHER BUSINESS

1. Discussion on Prospect for the Sale of Property Located on Raccoon Lake

12. UNFINISHED BUSINESS

13. REPORTS

1. Mayor –
2. Council Members –
3. City Manager –
4. City Attorney –

14. ADJOURNMENT

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE:** 2/11/2011 **AGENDA ITEM: #5-4**

SUBJECT: **A Resolution Approving a Health Care Services Agreement with St. Mary's Hospital of Centralia for Support for Participation in the 340B Program of the Public Health Service Act**

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

City staff was contacted by Mr. Dee Evischi, Vice President of Finance, Medical Group from St. Mary's Hospital for assistance with the hospital qualifying for a reduced pricing through recent Federal Legislation approving the 340B Drug Pricing Program. The 340B Drug Pricing Program resulted from enactment of the Veterans Health Care Act of 1992 (Public Law 102-585) and is codified as Section 340B of the Public Health Service Act. The 340B Program, administered by the Office of Pharmacy Affairs (OPA), provides eligible safety-net providers, such as St. Mary's Hospital, substantial savings on outpatient drugs. There was an estimated six billion dollars in 340B drug purchases last year. These eligible safety net providers include certain Federal grantees such as Federally Qualified Health Centers, Sexually Transmitted Disease and Tuberculosis programs, and qualifying disproportionate share (DSH) hospitals (SMH is trying to qualify as a DSH hospital).

The Federal Affordable Care Act of 2010 has expanded eligibility for certain hospital types. The average savings that covered entities registered in the 340B Program see is between 25-50% on outpatient drug purchases. The savings may be used to reduce prescription drug prices to patients, increase the scope of services offered, serve more patients and offset losses. In the recently ended calendar year 2010, SMH gave away free and reduced care valued at $15.9 million on a gross charge basis, so these potential drug cost savings will help ensure our continued ability to serve the uninsured and underinsured residents of Centralia.

To qualify for the 340B Drug Pricing Program, the eligible entity (SMH) must demonstrate that they meet the following requirements:

1. Demonstrate that they have been designated as an eligible entity type and assigned a provider number by the Centers for Medicare and Medicaid Services (CMS)…which SMH has completed.
2. A hospital must meet one of the following criteria **(1) that they are a private non-profit hospital with a contract with a State or local government to provide health care services to low income individuals who are not eligible for benefits under Medicare or Medicaid, OR** (2) that they are owned or operated by a State or local government; **OR** (3) that they are a public or private non-profit corporation that has either been formally granted governmental powers by a State or local government.

With the proposed Health Care Services Agreement, condition 2 will be satisfied with the City of Centralia backing St. Mary's Hospital in order to improve the service to our local citizens who are uninsured or underinsured. This action by the City does not obligate us to perform any action, pay any of the costs of the drug program or provide health care but simply gives our support to SMH. Staff is in favor of this action as we feel that this improves the financial standing and viability of our local hospital, which is a very important part of our community which offers an invaluable service and provides employment to many of our residents.

DOCUMENTS ATTACHED:

Resolution
Health Care Services Agreement

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 2/11/2011 **AGENDA ITEM: #5-5**

SUBJECT: **A Resolution Approving a License Agreement with the American Society of Composers, Authors and Publishers (ASCAP) for Performing Rights Licensing for the Use of Privately Owned Music at City Facilities and Events**

STRATEGIC PLAN LINK:
FOCUS AREA 8: FINANCE & MANAGEMENT
Objective 8.13 – Maintain and protect all official City records.
Action Item 8.13.2 - Monitor compliance with all applicable laws.
Critical Link 4 - Monitor and comply with updated Federal and/or State Laws.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The City has been contacted by the American Society of Composers, Authors and Publishers (ASCAP), an organization that represents 380,000 songwriters and publishers. They have provided a brochure highlighting the copyright laws and the key provisions of their local government license agreement. According to the brochure, in order for the City to legally play music at any public event or City facility a license agreement must be in place. These venues include the public swimming pool, City Hall and the Band Shell. The annual fee is $309.

DOCUMENTS ATTACHED:

Resolution
Letter from ASCAP
License Agreement
Invoice

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval of the license agreement.

COUNCIL ACTION: Approval of Resolution Approving a License Agreement with ASCAP to Allow for the City to Play Licensed Music in Public Venues and at Public Events.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE:** 2/11/2011 **AGENDA ITEM: #5-6**

SUBJECT: **A Resolution Approving Pay Request No. 12 to Rhutasel & Associates, Inc. for the 2010 American Recovery & Reinvestment Act (ARRA) Street Improvement Project to W. Broadway and Brookside Avenue**

STRATEGIC PLAN LINK:
FOCUS AREA 4: IMPROVED TRANSPORTATION NETWORK

Objective 4.4 - Pursue local, state and federal funding sources to finance transportation capital improvement projects consistent with City priorities.

Action Item 4.4.1 - Utilize F.A.U. and M.F.T. funds for road improvements based upon Pavement Protection Program.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The City is receiving an allotment of funds as part of the American Reinvestment and Recovery Act (ARRA). These funds are for construction expenses only and will fall under the same rules and procedures as Surface Transportation Urban (STU) funds. This will require a resident engineer or resident technician to be onsite when the contractor is onsite inspecting the work and documenting the contractor's progress. Further, Final Plans need to be submitted to Illinois Department of Transportation (IDOT) District 8 by December 4, 2009 (preliminary plans were due by May 1, 2009). Given these constraints staff determined it necessary to retain an outside engineering firm to complete the design and provide the construction related services required when Federal funding is utilized.

Picture of the required signage for American Recovery & Reinvestment Act (ARRA) projects. This sign is located on the north side of Broadway adjacent to former Shell Station.

City staff has discussed the best use of the funds received in the amount of $427,484.36. Staff has decided to improve W. Broadway Street from approximately Auto Zone (where the concrete road transitions to asphalt) to the east through the intersection of Pullen Boulevard. The improvements will include an asphalt overlay and the installation of a 4' wide concrete sidewalk with handicapped accessible ramps.

Staff met with Rhutasel and Associates, Inc. to discuss design engineering, planning, bidding, and construction inspection for the proposed ARRA funded project. Staff asked Rhutasel to keep their fees to a minimum considering payment for their services will have to come from Motor Fuel Tax (MFT) funds or Local Funds. They have estimated their fee at $50,000 which represents approximately 10% of the project costs. Rhutasel submitted an engineering services agreement that was approved at the April 14, 2009 City Council meeting.

Rhutasel prepared the Draft Project Development Report (PDR) and submitted this report to IDOT

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Director of Public Works & Engineering **DATE:** 2/11/2011 **AGENDA ITEM:** **#5-7**

SUBJECT: **A Resolution Approving Pay Request No. 4 to J.K. Trotter & Sons, Inc. for the 7th and Cherry Street Sanitary Sewer Improvement Project**

STRATEGIC PLAN LINK:
FOCUS AREA 5 – IMPROVED INFRASTRUCTURE

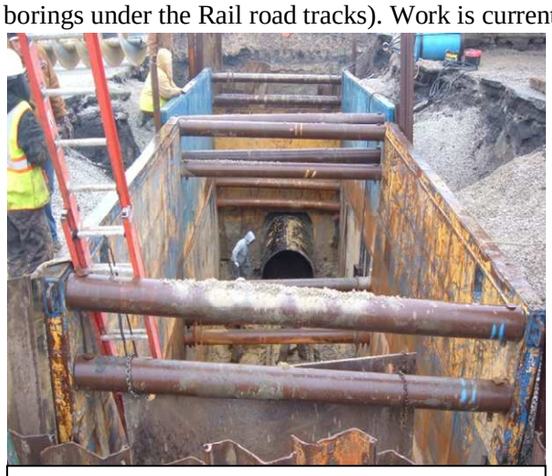
Objective 5.1 – Continue to operate and maintain the sanitary sewer system so that all sewage and industrial wastes generated within the City are collected and transported under safe and sanitary conditions to the wastewater treatment plant.

Action Item 5.1.3– Continue to develop and implement the Sewer Rehabilitation Plan

Critical Link 1 – Repair sanitary sewer mains and tees as needed to reduce inflow and infiltration into system and ensure compliance with current regulations

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Capacity issues with our existing Sanitary Sewer System on March 18, 2008 and again on May 7, 2008 led the Illinois Environmental Protection Agency (IEPA) to issue a Violation Notice on June 5, 2008. Staff responded to the Violation Notice on July 10, 2008 with a Project Schedule and other information necessary to justify the work necessary to bring the system into compliance. A contract was issued to J.K. Trotter & Sons, Inc. on July 27, 2010 to complete a portion of this work (a.k.a. Phase II, Lines B and C and various borings under the Rail road tracks). Work is currently occurring in the area of 7th Street and Cherry Street as part of this phase.



This picture shows the contractor doing the 48" bore for the project. The work is being done at a depth of 20'. Notice the use of two trench boxes for protection.

The current pay request is in the amount of $114,885. Approval of this pay request will bring the total paid (Pay Requests #1-4) to date to $352,215.00.

DOCUMENTS ATTACHED:

Resolution
Pay Request No. 4

STAFF RECOMMENDATIONS:

Staff recommends approving Pay Request No. 4 to J.K. Trotter & Sons in the amount of $114,885. Funds are available in the FY 2011 Budget under the bond issued for this work.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Approving Pay Request No. 4 in the Amount of $114,885 to J.K. Trotter & Sons, Inc. for the 7th and Cherry Street Sanitary Sewer Improvement Project.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE:** 2/11/2011 **AGENDA ITEM: #5-8**

SUBJECT: **Approval of the Temporary Closure of Gragg Street from the Foundation Park Entrance to Clearlake Drive - Legs for Life 5K Run**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICE
Objective 7.10 - Work to assure compliance with City rules and policies
Action Item 7.10.1 - Assist residents comply with City Ordinances (rules) and Resolutions (policies)
Critical Link 2 - Act as liaison between residents and Council

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Reid and Shannon Shipley, representing the Legs for Life 5K Run are requesting permission to close Gragg Street from the entrance to Foundation Park to Clearlake Drive on Saturday, March 26, 2011 from 8:00 a.m. to 9:00 a.m. for the safety of runners participating in the 5K Run course. The course begins in the southwest end of Foundation Park and continues east down Gragg Street to Clearlake and back. This event will be advertised with runners from a wide area and will hopefully bring a number of people to our community to participate. Proceeds from this event benefit the Leukemia & Lymphoma Society.

DOCUMENTS ATTACHED:

Flier for Event

STAFF RECOMMENDATIONS:

Staff recommends approval of this request.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Request Authorizing the Temporary Closure of Gragg Street from the Entrance to Foundation Park to Clearlake Drive on Saturday, March 26, 2010 from 8:00 a.m. until 9:00 a.m. for a 5K Benefit Run.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE:** 2/11/2011 **AGENDA ITEM: #5-9**

SUBJECT: **A Resolution Approving an Intergovernmental Agreement between the City of Centralia and Brookside Township for the Community Development Assistance Program (CDAP) Public Facilities Construction Grant for the Phase VI Sanitary Sewer Improvement Project**

STRATEGIC PLAN LINK:
FOCUS AREA 5 – INFRASTRUCTURE

Objective 5.1 - Continue to operate and maintain the sanitary sewer system so that all sewage and industrial wastes generated within the City are collected and transported under safe and sanitary conditions to the wastewater treatment plant.

Action Item 5.1.3 - Continue to develop and implement the Sewer Rehabilitation Plan.

Critical Link 1 – Seek funding mechanism for additional trunk line to facilitate unrestricted flow from east to west side of city (i.e., under rail road tracks).

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Capacity issues with our existing Sanitary Sewer System on March 18, 2008 and May 7, 2008 led the Illinois Environmental Protection Agency (IEPA) to issue a Violation Notice on June 5, 2008. Staff responded to the Violation Notice on July 10, 2008 with a Project Schedule and other information necessary to justify the work necessary to achieve system compliance. A Compliance Commitment Agreement (CCA) followed based upon this Project Schedule and other information submitted. On August 11, 2008 the IEPA accepted the proposed CCA, establishing certain milestones, contained in six phases of work, for achieving compliance. This CCA was approved by Council on August 25, 2008. Phase VI of the project schedule is the design and construction of a Sanitary Interceptor Sewer from the Wastewater Treatment Plant to the temporary bypass location west of Brookside. Phase VI is slated for construction in 2012.

Staff has determined that to maintain compliance with our project schedule and have potential grant funding for construction in place for 2012 that we apply for grant funding for completing the design work. The City applied and was awarded $55,895 for the engineering which has been completed and culminated in the City being issued a construction permit from the Illinois Environmental Protection Agency on February 8, 2011. The City Council has approved the grant application for the construction phase of the project in the amount of $350,000 and that submission deadline is Friday, February 18, 2011.

As a part of the application to the Department of Commerce & Economic Opportunity (DCEO), we have to demonstrate that the project is satisfactory for the units of government that it affects. The new sewer line will be located outside the City limits and in Brookside Township so it requires that we have an agreement with the Township on the project. The proposed intergovernmental agreement simply informs Brookside Township of the City's plans, asks for their support and emphasizes that the costs are being born by the City of Centralia. Brookside Township approved the agreement on January 25, 2011 and once the City of Centralia approves and signs the agreement, the full application will be forwarded to the Department of Commerce & Economic Opportunity.

DOCUMENTS ATTACHED:

Resolution
Intergovernmental Agreement with Brookside Township

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 2/11/2011 **AGENDA ITEM: #5-10**

SUBJECT: **A Resolution Approving the Temporary Closures of Streets for the 2011 Halloween Parade**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICE
Objective 7.10 – Work to assure compliance with City rules and policies.
Action Item 7.10.1 – Assist residents comply with City Ordinances (rules) and Resolutions (policies).
Critical Link 2 - Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Jackie D. "Butch" Mathus, Jr., Executive Chairman of the Centralia Halloween Parade, is requesting the closure of Poplar Street from Rhodes to Calumet from 5:30 p.m. until after the parade on Saturday, October 29, 2011. This will be the 85th Annual Parade.

DOCUMENTS ATTACHED:

Resolution
Letter of Request

STAFF RECOMMENDATIONS:

Staff recommends approval of this request.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Authorizing the Temporary Closure of Poplar Street for the 85th Annual Centralia Halloween Parade on Saturday, October 29, 2011.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 2/11/2011 **AGENDA ITEM: #5-11**

SUBJECT: **A Resolution Approving the Temporary Closure of Streets for the 2011 Halloween Children's Parade**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 – Work to assure compliance with City rules and policies.
Action Item 7.10.1 – Assist residents comply with City Ordinances (rules) and Resolutions (policies).
Critical Link 2 – Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Jackie "Butch" Mathis, Jr., on behalf of the Halloween Parade and Fall Festival, is requesting permission to close various streets for the Children's Halloween Parade on Saturday, October 29, 2011. The Halloween Children's Parade is a beloved part of the festivities on the day of the Fall Festival and Halloween Parade.

He requests that the route of the Halloween Children's parade be closed to traffic during the duration of the parade. The route begins at Library Park on the corner of Maple and Broadway, and commences to the west from that point to Locust Street. The route then turns south for one block on Locust, and turns to the East on 2nd Street, returning to Library Park at Maple and 2nd. This will, of course, disrupt traffic on Poplar and Elm for a brief time.

He would also like to close off the four streets that border Library Park, for the safety of the children. The intersections would remain open, and the entrance to the Library parking lot would remain open, but the streets would be closed from 12:00 until the event concludes – no later than 3:00.

DOCUMENTS ATTACHED:

Resolution
Letter of Request

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Authorizing the Temporary Closure of Certain Streets for the Children's Halloween Parade on Saturday, October 29, 2011 from 12:00 noon to 3:00 p.m.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 2/11/2011 **AGENDA ITEM: #5-12**

SUBJECT: Approval of the Placement of Halloween Pumpkin Signs Along the Parade Route

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 – Work to assure compliance with City rules and policies.
Action Item 7.10.1 – Assist residents comply with City Ordinances (rules) and Resolutions (policies).
Critical Link 2 - Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Jackie D. "Butch" Mathus, Jr., Executive Chairman of the Centralia Halloween Parade, is requesting permission to place Halloween Pumpkin Signs along the parade route (Elm, Poplar and Locust Street) from October 1 through October 31, 2011.

DOCUMENTS ATTACHED:

Letter of Request

STAFF RECOMMENDATIONS:

Staff recommends approval of this request.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Request Authorizing the Centralia Halloween Parade Committee to Place Halloween Pumpkin Signs along the Parade Route from October 1st through October 31, 2011.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 2/11/2011 **AGENDA ITEM: #5-13**

SUBJECT: **Approval of Request to Solicit for Funds – Halloween Parade and Fall Festival Committee**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 – Work to assure compliance with City rules and policies.
Action Item 7.10.1 – Assist residents comply with City Ordinances (rules) and Resolutions (policies).
Critical Link 2 - Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Jackie "Butch" Mathus, Jr., representing the Centralia Parade & Fall Festival Committee, is requesting permission to solicit for funds on the corner of Broadway and Pullen on the following Saturdays – October 8th, October 15th, and October 22nd. The monies received will be used to offset the cost of the parade and Fall Festival. The Committee typically receives insurance coverage for the event in August and will provide the City Clerk with the proper certificate at that time.

DOCUMENTS ATTACHED:

Letter of request

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Request Authorizing the Centralia Parade and Fall Festival Committee to Solicit for Funds on the Corner of Broadway and Pullen on Saturday, October 8th, 15th, & 22nd Contingent upon a Valid Certificate of Insurance.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Police/Fire Department **DATE:** 2/11/2011 **AGENDA ITEM: #5-14**

SUBJECT: **Ordinance Declaring Certain Property to be Surplus Property and Authorizing the Sale, Trade, Disposal, or Donation, Thereof**

STRATEGIC PLAN LINK:
FOCUS AREA 6: PUBLIC SAFETY
Objective 6.7 - Sustain a highly trained police and fire department in order to assure that public safety services are provided in a quality and efficient manner.
Action Item 6.7.4 - Provide effective and efficient management of Public Safety Resources.
Critical Link 2 - Create replacement and preventative maintenance plans for all department vehicles and equipment.

Comprehensive Plan Reference: In an effort to enhance the image, sociability, and safety of the City of Centralia, periodic replacement of emergency service vehicles is a necessity. By then transferring used by useable equipment to surrounding agencies and communities, we build an atmosphere of being cooperative and friendliness that is recognized and repaid in the form of mutual aid assistance to our own citizens.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Police Department is seeking a declaration of surplus property for three recently replaced patrol vehicles. The department requests permission to transfer ownership of vehicles to local agencies which provide service to the citizens of Centralia to include the Wamac Police Department and Marion County E.S.D.A. It is the Police Department's opinion that the 2007 vehicle (155,411 miles) only has value as scrap due to its extremely worn condition. The value of the other two is considered negligible compared to the good will created by aiding other local agencies. The vehicles to be declared surplus are listed in Exhibit A.

The remaining items listed in Exhibit A are no longer needed by the Fire Department. Sealed bids will be solicited for these items which include various nozzles, gauges, hoses and small equipment. Most of the items are no longer usable. If a bid is not received, the items will be disposed of.

DOCUMENTS ATTACHED:

Ordinance
Exhibit A

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COMMENTS: Approval of Ordinance will Authorize the Transfer of Police Cars to Marion County ESDA and the City of Wamac. Approval will also Allow for the Removal of Various, Unusable Fire Department Equipment from the inventory. This will be Accomplished either through the Sealed Bid Process or by Disposal.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Fire Chief **DATE:** 2/11/2011 **AGENDA ITEM: #5-15**

SUBJECT: **A Resolution Approving a Grant Application for the 2010 Assistance to Firefighters Grant (AFG) for the Purchase of a Live Fire Extinguisher Training System for the Fire Department**

STRATEGIC PLAN LINK:
FOCUS AREA 6: ENHANCED PUBLIC SAFETY
Objective 6.6 –Assure that the property, safety and physical needs of the Department are met.
Action Item 6.6.2 – Provide personal safety equipment consistent with legal requirements and City policy
Critical Link 3 – Utilize grant funding when possible to obtain otherwise cost prohibitive materials

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Fire Department wishes to apply for a grant to the Assistance to Firefighters Grant (AFG) program. This grant will allow the Fire Department to purchase a Live Fire Extinguisher Training System. This system will allow us to continue to provide Fire Extinguisher training to the City's Businesses, Hospital, Nursing Homes, etc. and this system will allow us to reduce the cost of providing this training as it would not require the use of actual extinguishers, but use refillable extinguishers. We will have a 5% match for the Federal grant and the total cost of the system is $14,000. The City's share will be $715 while the Federal share will be $13,585

DOCUMENTS ATTACHED:

Resolution

STAFF RECOMMENDATIONS:

Staff recommends approval of this grant.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Authorizing the Fire Department to apply for funding through the 2010 Assistance to Firefighters Grant (AFG) for the Purchase of a Live Fire Extinguisher Training System.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE:** 2/11/2011 **AGENDA ITEM: #5-16**

SUBJECT: **A Resolution Approving a Pipeline License Agreement and Approving the Purchase of a Railroad Protective Liability Insurance Policy with the BNSF Railway Company for the Wabash Avenue & E. 17th Street Improvement Project**

STRATEGIC PLAN LINK:
FOCUS AREA 1: ECONOMIC DEVELOPMENT

Objective 1.4 - Utilize proper Economic Development Planning to ensure growth in certain strategic areas of the City.

Action Item 1.4.3 - Encourage Development of Principal Meridian Business Park, Centralia Industrial Park and Aaron Business Park

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The City needs to apply for a "Pipeline Crossing" permit from the BNSF Railway Company for improvements to E. 17th Street in connection with the Wabash Avenue & E. 17th Street Improvement Project. The planned improvements for E. 17th Street include the installation of storm sewer pipeline, twelve inches in diameter, across or along the rail corridor of Line Segment 0013, Mile Post 122.79 as stated on the Pipeline License Agreement. This permit is required by BNSF and the City is required to pay a $2,500.00 Contract Fee and $1,000.00 for the purchase of a Railroad Protective Liability Insurance policy for the duration of the project. Staff did solicit a quote from out insurance carrier, but the cost was significantly more than the policy offered through BNSF. The City did get BNSF to waive the $600.00 processing fee as this is our fourth permit for various projects along the rail line including the 7th & Cherry Sanitary Sewer Improvement Project.

DOCUMENTS ATTACHED:

Resolution
Pipeline License Agreement
Letter from BNSF

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Approving a Pipeline Crossing Agreement with the BNSF Railway Company, Approving the Payment of a $2,500 Licensing Fee and Approving the Payment of $1,000 for a Railroad Protective Liability Insurance Policy for the Wabash Avenue and E. 17th Street Improvement Project.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE:** 2/11/2011 **AGENDA ITEM: #5-17**

SUBJECT: **A Resolution Approving Pay Request No. 1 to Rhutasel & Associates, Inc. for the Illinois Jobs Now! Capital Bill Airport Road & Calumet Street Improvement Project**

STRATEGIC PLAN LINK:
FOCUS AREA 4: IMPROVED TRANSPORTATION NETWORK

Objective 4.4 - Pursue local, state and federal funding sources to finance transportation capital improvement projects consistent with City priorities.

Action Item 4.4.1 - Utilize F.A.U. and M.F.T. funds for road improvements based upon Pavement Protection Program.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Since the decision to locate the new Centralia High School on Airport Road and Calumet Street in 2004, the City of Centralia has been lobbying our State Representatives and Senators for funding to improve the existing substandard oil and chip roads and make them safe for this high traffic area. In 2009, Senator John O. Jones included a request from the City in the amount of $4.4 million for the reconstruction of Airport Road and Calumet Street in the Illinois Jobs Now! Capital Bill. The City also approached the District 8 Office of the Department of Transportation (IDOT) and requested funding from the Federal Aid Urban (FAU) program for the project in the amount of $1.2 million. Those requests have been approved giving the City $5.6 million for the project and the City has now been given permission by IDOT to move forward with planning and design engineering. The project will include the reconstruction of Airport Road from SR 161 (Cessna Drive) south to the intersection of Calumet Street and Calumet Street from Airport Road west to Oakdale Drive, where the road changes to concrete. Also included in the project will be curb and gutter, storm sewer and filling of open ditches and the installation of a sidewalk on the north side of Calumet Street. This leg of the project will be completed using the Illinois Jobs Now! funding. The second phase of the project will include the overlay with HMA asphalt of Calumet Street from Oakdale west to Locust Street and the overlay of S. Lincoln Boulevard from its intersection with Calumet Street south to 13th Street (the project will terminate at 13th Street because that is where the FAU route designation ends and the funding being utilized is required to be used on FAU routes only). The project also anticipates spot curb and gutter replacement on Calumet Street and drainage improvements and the installation of a sidewalk on S. Lincoln Boulevard.

On July 26, 2010, the City Council approved a professional services agreement with Rhutasel & Associates, Inc. for the preliminary engineering and design services for the project with a fee of $356,000. In addition to the design fees, hourly work items such as surveying, right of way documents and permits and studies as required by IDOT could cost an additional $120,260 for a total design cost of $476,260. The City has approved a funding agreement with IDOT in the amount of $356,000 and have also budgeted $45,000 in the 2011 TIF #6 budget with a plan to budget for the remaining $75,260 in the 2012 TIF #6 budget. The engineering has commenced with initial surveying and coordination meetings with IDOT and we hope to have the design completed and submitted by January 2011 in time for a spring 2012 State bid letting. The construction will take approximately 18-24 months and the City will then approve a construction inspection agreement estimated to cost $475,000 with Rhutasel to observe the construction activities over that time.

DOCUMENTS ATTACHED:

Resolution
Invoice #0008603

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Community Development & Planning **DATE:** 2/11/2011 **AGENDA ITEM: #8-1**

SUBJECT: **Approval of Bids for CDAP Housing Rehabilitation Services through the Community Development Assistance Program (CDAP) Housing Rehabilitation Grant for 313 S. Walnut and 317 S. Walnut Street**

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The home located at 313 S. Walnut was bid by three local construction companies. All were invited to walk-throughs of the homes held by Ron Markus of BCMW, who was the inspector.

The first home (313 South Walnut) is occupied by a disabled woman and her son with very limited income. Her home was deemed high priority according to the ranking system established in the policies and procedures manual.

The second home (317 South Walnut) is occupied by an elderly wife and disabled husband (who is now wheelchair bound). They are on a very low fixed income and their home was also deemed high priority according to the ranking system established in the policies and procedures manual.

All five (5) homes to be rehabilitated were considered, upon initial inspection, to be candidates for major rehabilitation and the projected cost included in the grant was between $50,000 and $55,000 per home. Our total grant award is $228,000 with approximately $18,000 in energy efficiency supplemental funds coupled with an additional $30,000 in leveraged funds from the City. This allows our budget to accommodate approximately $55,000.00 per home. Due to the advanced rehabilitation required for both of these homes, most of the bids exceeded the target cost for major rehabilitation. However, these are considered the two most involved homes in the target area and the others are not anticipated to require as much rehabilitation. The bid breakdown is as follows:

Contractor	Bid Amount	
	313 South Walnut	317 South Walnut
Boardwalk Contracting, Inc.	$57,828.20	$59,415.52
Rollinson's Contracting	$66,275.00	$64,851.00
Turner Bailey, Inc.	$51,286.00	$53,850.00
Clymer Construction	$64,165.00	$59,560.00
Jim Hall Construction	$68,337.50	$65,178.30

The low bid from Turner Bailey Inc. (a contractor out of South Roxana, IL) came in at $51,286.00 and $53,850.00 for 313 South Walnut Street and 317 South Walnut Street, respectively. The next highest bidder was Boardwalk Construction (a local bidder from Centralia, IL) at $57,828.20 and $59,415.32 for 313 South Walnut Street and 317 South Walnut Street, respectively.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Director of Public Works & Engineering **DATE:** 2/11/2011 **AGENDA ITEM:** **#8-2**

SUBJECT: Approval of Bid for Aggregate Materials for 2011 Public Works Maintenance

STRATEGIC PLAN LINK:
FOCUS AREA 4: IMPROVED TRANSPORTATION NETWORK
Objective 4.1 - Remediate the current level of disrepair on City-wide roadways.
Action Item 4.1.2 - Inventory and monitor roadway conditions and implement regular program of pavement maintenance.
FOCUS AREA 5: IMPROVED INFRASTRUCTURE
Objective 5.1 - Continue to operate and maintain the sanitary sewer system so that all sewage and industrial wastes generated within the City are collected and transported under safe and sanitary conditions to the wastewater treatment plant.
Action Item 5.1.3 - Continue to develop and implement the Sewer Rehabilitation Plan.
Objective 5.4 - Ensure that existing and future raw water supplies and production capacity will be adequate.
Action Item 5.4.2 - Maintain a cost-effective preventive maintenance program that provides for sufficient reliability of all culinary and reclaimed water system facilities.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

At the beginning of each fiscal year staff requests bids for the Aggregate Materials that will be used for Public Works Maintenance. Staff prepared bid documents seeking a sole supplier of CA-6 and CA-11 rock. Bidders and their respective total bid amounts are listed below:

Beelman Logistics, LLC..... $58,500.00
Quad-County Ready Mix Corp..... $62,500.00

DOCUMENTS ATTACHED:

Bid Tab
Bid Proposal from Beelman Logistics, LLC for Aggregate Materials for 2011 Public Works Maintenance

STAFF RECOMMENDATIONS:

Staff recommends approval of the bid proposal from Beelman Logistics, LLC for Aggregate Materials for 2011 Public Works Maintenance.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Low Bid in the Amount of $58,500 from Beelman Logistics, LLC for Aggregate Materials for 2011 Public Works Maintenance.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Director of Public Works & Engineering **DATE:** 2/11/2011 **AGENDA ITEM: #8-3**

SUBJECT: Approval of Bid for Bituminous Materials for 2011 Public Works Maintenance

STRATEGIC PLAN LINK:
Focus Area 4: Improved Transportation Network
Objective 4.1 - Remediate the current level of disrepair on City-wide roadways.
Action Item 4.1.2 - Inventory and monitor roadway conditions and implement regular program of pavement maintenance.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

At the beginning of each fiscal year staff requests bids for the Asphalt Materials that will be used for Public Works Maintenance. Staff prepared bid documents seeking a sole supplier of Bituminous Patching Mix. Bidders and their respective total bid amount are listed below:

General Contractors, Inc. $21,000.00

DOCUMENTS ATTACHED:

Bid Tab
Bid Proposal from General Contractors, Inc. for Bituminous Materials for 2011 Public Works Maintenance

STAFF RECOMMENDATIONS:

Staff recommends approval of the bid proposal from General Contractors, Inc. for Bituminous Materials for 2011 Public Works Maintenance

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Low Bid in the Amount of $21,000 from General Contractors, Inc. for Bituminous Materials for 2011 Public Works Maintenance.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Police Department **DATE:** 2/11/2011 **AGENDA ITEM: #9-1**

SUBJECT: **An Ordinance Amending the Centralia Municipal Code to Govern the Utilization of Private Towing Services by the Centralia Police Department**

STRATEGIC PLAN LINK:
FOCUS AREA 6: ENHANCED PUBLIC SAFETY
Objective 6.1 – Provide a Safe and Secure Environment for People in the Community.
Action Item 6.1.1. – Facilitate Safe Movement of Pedestrians, Bicycles and Vehicles.
Critical Link 6.1.1.1 – Support Proactive Police Patrols directed to enforcement of traffic law violations.

Comprehensive Plan Link: To enhance Centralia as a better Place to live, this ordinance amendment will establish continuity in procedures and costs associated with Police Towing of vehicles.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

During the course of performing its law enforcement function, the Centralia Police Department occasionally must tow vehicles from the roadway. In order to establish a single set of parameters that will uniformly apply to all tow operators participating in this program, a number of changes are requested to the existing policy. Having researched surrounding service providers and soliciting input from our local business owners, the department is requesting that the outlined pricing (page 2-3 Section f Paragraph 5) be adopted as well as new requirements for certifications (page 2 Section e paragraph 7) and licenses as necessitated by recent State law updates.

DOCUMENTS ATTACHED:

Ordinance

STAFF RECOMMENDATIONS:

Staff recommends approval of the changes to the ordinance as researched and developed by Police Chief Evans.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Ordinance Amending the Centralia Municipal Code to Govern the Utilization of Private Towing Services by the Centralia Police Department.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE:** 2/11/2011 **AGENDA ITEM: #9-2**

SUBJECT: **An Ordinance Approving a Right-of-Way License Agreement with Delta Communications, LLC d/b/a Clearwave Communications for the Installation of Fiber Optic Cable (Tabled at the January 24, 2011 Council Meeting)**

STRATEGIC PLAN LINK:
FOCUS AREA 8: FINANCE & MANAGEMENT

Objective 1.4 - Investigate opportunities to expand local telecommunications infrastructure by partnering with existing service providers.

Action Item 1.4.3 - Seek out alternative service providers to upgrade fiber optic telecommunications facilities in the community.

Critical Link 1 – Partner with service providers to enter into right-of-way agreements for access to City right-of-way for installation of fiber optic cable.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Clearwave Communications, based in Harrisburg, Illinois, was awarded $31.5 million in grant funds in August 2010 from the National Telecommunications and Information Administration under the Broadband Technology Opportunities Program. The State of Illinois, through the Department of Commerce and Economic Opportunity, announced over $11 million in matching funds in October 2010 and additional private funding brings the project total to over $45 million.

Over the next three years, Clearwave will construct an estimated 740 miles of new fiber optic cable in southern Illinois to connect over 200 community anchor institutions (see attached map) with speeds between 10 megabytes per second and 1 gigabyte per second.

The City of Centralia is being asked to approve a right-of-way license agreement allowing Clearwave Communications to install fiber optic through Centralia connecting Kaskaskia College with this regional network. They are planning to use the right-of-way on Broadway from IL 161 near Wal-mart moving the Locust Street south to E. 17th Street and then connecting to US 51 South. We have been asked to waive any franchise fee for the fiber optic lines but the City will not waive our Telecommunications Tax for the final end users in our City. This agreement simply gives them access to our right-of-way and once a contractor has been selected to install the lines, we will require them to obtain excavation permits and post a performance bond to repair any damage to our sidewalks, curb and gutter, road way surface as well as any underground utilities.

Staff did meet with Clearwave engineers to discuss various issues including the telecommunications tax, future plans for fiber to the home or business, franchise fees, excavation permits, etc. We have inserted language reaffirming that the City will not waive the telecommunications tax and that we will require excavation permits but not charge the full lineal footage for the borings but simply charge per concrete vault (which they will install approximately every 1,000 feet). They have over 40 communities who have already waived the franchise fee and due to restrictions from the grant funding, this is not being offered. Typically, franchise fees are passed on to the end user and the company doesn't pay for them. We did explain that if in the future they have plans to expand their service to pickup other businesses or to offer service to residences, that we would revisit the franchise fee. Staff is satisfied with the process and recommends approval.

DOCUMENTS ATTACHED:

Ordinance
Right-of-Way License Agreement
Map of Centralia Right-of-Way Affected
Powerpoint Slide Overview of Project

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Director of Public Works & Engineering **DATE:** 2/9/11 **AGENDA ITEM:** **#10-2**

SUBJECT: A Resolution Approving a Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for Design Engineering for the Water Treatment Plant Replacement Project

STRATEGIC PLAN LINK:
FOCUS AREA 5 – IMPROVED INFRASTRUCTURE

Objective 5.4 - Ensure that existing and future raw water supplies and production capacity will be adequate.

Action Item 5.4.2 – Maintain a cost-effective preventive maintenance program that provides for sufficient reliability of all culinary and reclaimed water system facilities.

Critical Link 1 – Proceed with engineering and planning of new Water Treatment Plant

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The existing Water Treatment Plant has exceeded its useful life and needs to be replaced to meet current and future water treatment needs. In 2010, Staff recommended to Council to cut ties with Strand with regards to the design of the Water Treatment Plant Replacement design. Beginning in October 2010, Staff began work on Requests for Proposals from engineering firms to replace Strand. Following review of the RFPs, Staff recommended to Council that the highest graded and responsible proposer was Crawford, Murphy & Tilly, Inc. (CMT).

Staff feels that Crawford, Murphy and Tilly is familiar with continuing work where other engineering firms have fallen short, much like the current situation that we are facing. CMT demonstrated familiarity with treating surface water and is intimately familiar with IEPA procedures and funding mechanisms. CMT has performed the design for several surface water treatment plants in the area, several of which Perry White, Water Treatment Plant Superintendent, has had the opportunity to tour. Given the short time period that firms had to prepare and submit their Proposals, we felt that CMT was able to give an in-depth view of our specific problems, as well as to propose other options that were not considered by most other firms.

Following the recommendation and acceptance by Council to proceed in negotiations, staff has met with CMT to discuss expectations, scope and costs for the preliminary design of the Water Treatment Plant, with the understanding that satisfactory work may result in reward of final design. Attached is the proposed agreement outlining the scope of work to be completed by Crawford, Murphy & Tilly, Inc.

The cost for this work is not to exceed $83,500 without Council authorization.

DOCUMENTS ATTACHED:

Resolution
Professional Services Agreement from Crawford, Murphy, & Tilly, Inc.

STAFF RECOMMENDATIONS:

Staff recommends approval of the Professional Services Agreement from Crawford, Murphy, & Tilly, Inc. for preliminary design of the Water Treatment Plant.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Approving a Professional Services Agreement with Crawford, Murphy & Tilly, Inc. in an Amount Not to Exceed $83,500 for Design Engineering for the Water Treatment Plant Replacement Project.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Police Chief **DATE:** 2/11/2011 **AGENDA ITEM: #10-3**

SUBJECT: **A Resolution Waiving the Bidding Process and Accepting a Proposal from CDS Office Technologies for the Purchase of Mobile Audio/Video Camera Systems for the Police Department**

STRATEGIC PLAN LINK:
FOCUS AREA 6: ENHANCED PUBLIC SAFETY

Objective 6.7 – Sustain a highly trained police and fire department in order to assure that public safety services are provided in a quality and efficient manner

Action Item 6.7.4 – Provide effective and efficient management of Public Safety resources

Critical Link 6 –Take immediate steps to correct problems with emergency equipment to repair or replace as needed

COMPREHENSIVE PLAN LINK: The purchase and replacement of aging police vehicle video systems will allow for officers to safely and effectively perform Law Enforcement functions. The ability to record and document events encountered during traffic stops allows for proper evidence collection as well as public and officer safety.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Centralia Police Department maintains video and audio recording equipment in all front-line marked patrol cars. Our current system is over 5 years old and has become difficult to keep in operation. The department wishes to purchase 3 mobile video systems as well as the supporting hardware for capture and storage to begin replacing our current system. The department has identified the Panasonic Arbitrator 360 as the best choice to replace our current model. Panasonic manufactures the mobile data computers found in each car. Buy purchasing their product, the video system will be routed through the MDC eliminating the need for standalone video monitors in each car.

We are requesting the waiving of the formal bidding process for two reasons. The **sole provider** for this product is CDS in Springfield who holds the **state bid agreement** on this product and is also the provider of our MDC equipment. By dealing with CDS, we will have a single point of contact for all service issues that may arise for any of the electronic equipment in our vehicles. Each of the individual components of this system is priced below the $10,000 bid limit. It is only due to the fact that we are buying three recording systems that this $10,000 ceiling is triggered.

During preparation of the 2011 budget, the department identified the need for replacement video as a priority. $9,500 was budgeted in Police 01-15-0-0-504 to purchase the wireless receiver while $10,000 was allocated from the existing D.U.I. fund. In light of the recent property seizure and subsequent sale, an additional $10,500 has become available. Therefore, the department is suggesting that the purchase be financed as follows:

$9,500	Police 504 Budget
$10,500	Recent seized property sale
$10,000	Taken from current D.U.I. Fund
$2,385	Taken from existing Police Drug Fund
$31,885	**Total Cost**

In this manner, $9,500 will be directed from City funds while $22,385 will be covered using fines and seizure money already being held in account for the Police Department.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Director of Public Works & Engineering **DATE:** 2/11/2011 **AGENDA ITEM:** **#10-4**

SUBJECT: **A Resolution Rejecting Bids for Concrete Materials for Maintenance for the Public Works Department and Directing Staff to Re-Solicit for Bids**

STRATEGIC PLAN LINK:
FOCUS AREA 4: IMPROVED TRANSPORTATION NETWORK
Objective 4.1 - Remediate the current level of disrepair on City-wide roadways.
Action Item 4.1.2 - Inventory and monitor roadway conditions and implement regular program of pavement maintenance.
FOCUS AREA 5: IMPROVED INFRASTRUCTURE
Objective 5.1 - Continue to operate and maintain the sanitary sewer system so that all sewage and industrial wastes generated within the City are collected and transported under safe and sanitary conditions to the wastewater treatment plant.
Action Item 5.1.3 - Continue to develop and implement the Sewer Rehabilitation Plan.
Objective 5.4 - Ensure that existing and future raw water supplies and production capacity will be adequate.
Action Item 5.4.2 - Maintain a cost-effective preventive maintenance program that provides for sufficient reliability of all culinary and reclaimed water system facilities.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

At the beginning of each fiscal year staff requests bids for the Concrete Materials that will be used for Public Works Maintenance. Staff prepared bid documents seeking a sole supplier of Class SI, Class PP and CLSM Mix 3.

Two bidders responded to this advertisement. Both bidders failed to provide all of the requested documentation. Staff recommends that both bids be rejected based on incomplete paperwork and a bid date reset for Thursday, February 24, 2011.

DOCUMENTS ATTACHED:

Resolution

STAFF RECOMMENDATIONS:

Staff recommends rejecting all bids and re-advertising for Concrete Materials for 2011 Public Works Maintenance.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Rejecting Bids for Concrete Materials for Maintenance for the Public Works Department and Directing Staff to Re-Solicit for Bids for an Opening on Thursday, February 24, 2011.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE**: 2/11/2011 **AGENDA ITEM: #11-1**

SUBJECT: Discussion of Potential Sale of Property on Raccoon Lake near Ullman Road

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

City staff is working with Tom Horton on easements needed on his property on Wabash Avenue (one parcel north of the Wamac Missionary Baptist Church) for the Wabash Avenue & East 17th Street Road and Drainage Improvement Project. The City needs 810 square feet of Right of Way and 75 square feet of Temporary Construction Easement from Mr. Horton to improve the storm water drainage conditions as water travels under Wabash Avenue and traverses west along his property.

Conversations with Mr. Horton regarding the easements led to the City hiring a certified appraiser and having the property appraised. Based on that appraisal, the City offered Mr. Horton fair market value in the amount of one thousand two hundred dollars ($1,200.00) for the Right of Way and thirty-two dollars ($32.00) for the Temporary Construction Easement for a total of **one thousand two hundred thirty-two dollars ($1,232.00)**. Mr. Horton expressed that he would not be interested in agreeing to this compensation amount unless the City Council would consider selling him property around Raccoon Lake, specifically City owned property around Ullman Road.

I had explained to him that the City Council's direction to City staff was that no further property would be sold around the lake until after the lake was dredged and improved, thereby improving the value of the City's property. He asked me to bring this to the Council anyway and he will consider the easements if we discuss the issue.

DOCUMENTS ATTACHED:

STAFF RECOMMENDATIONS:

Staff recommends not selling City owned property around Raccoon Lake until the lake is developed and the surrounding property is worth more.

MANAGER'S COMMENTS:

I am bringing this before the Council as requested by Mr. Horton, who we need to sign easements to the City to allow for the construction of the Wabash Avenue & E. 17th Street. In my opinion, we shouldn't sell any more property until after the lake is improved.

COUNCIL ACTION: Discussion Regarding the Disposition and Position of the City on the Sale of Surplus Property located on Raccoon Lake.