AG E N D A
CITY COUNCIL MEETING
CENTRALIA, ILLINOIS
Monday
April 11, 2011
6:00 p.m.

1. CALL TO ORDER BY MAYOR REBECCA AULT

ROLL CALL	**PRESENT**	**ABSENT**
Mayor Ault		
Councilman Ashby		
Councilman Bledsoe		
Councilman Kalert		
Councilman Jones		

2. PRAYER AND PLEDGE OF ALLEGIANCE

3. AMENDMENTS AND/OR ADDITIONS TO AGENDA

4. PUBLIC PARTICIPATION

5. CONSENT AGENDA

1. Approval of Minutes of the March 28, 2011 City Council Meeting
2. Approval of Payrolls and Vouchers in the Amount of $590,728.85
3. Approval of Request to Solicit for Funds – Community Resource Center – Putting Youth First – *Allows the group to solicit for funds at the corner of Broadway and Pullen on Friday, May 13th from 4 pm to 6 pm*
4. Approval of Request to Solicit for Funds – American Legion Post #446 – *Allows group to solicit for funds at the corner of Broadway and Pullen on Saturday, June 25th from 8 am to 4 pm*
5. Approval of Use of Laura Leake Park – Bible Based Community Church – *Allows group to use Laura Leake Park on May 27th and May 28th for a tent revival and waives the $15 per day registration fee*
6. A Resolution Approving the City's Participation in the State of Illinois Federal Surplus Property Program – *Allows the City departments to participate in the State of Illinois Federal Surplus Property Program to receive surplus items from the Federal Government at reduced rates*
7. An Ordinance Declaring Certain Property to Be Surplus Property and Authorizing the Sale, Trade, Disposal or Donation, Thereof – *Approves the disposal of certain items no longer needed by the Public Works Department*
8. Approval of Request for a Fireworks Display in Conjunction with Balloon Fest 2011 – *Allows the Chamber to hold a fireworks display on Friday, August 19th in Foundation Park*
9. Approval of the Temporary Closure of Airport Road at the Centralia High School Entrance to Calumet Street at the Centralia High School Entrance – Girls on the Run 5K – *Allows the temporary closure of a portion of Airport Road and Calumet Street on Sunday, May 1st from 2 pm to 3 pm for the safety of the runners participating in the Girls on the Run 5K*

6. REPORTS AND COMMUNICATIONS

7. PUBLIC HEARING

8. BIDS

9. ORDINANCES

1. An Ordinance Adopting Tax Increment Financing for the Redevelopment Project Area No. 2 of the Principal Meridian Industrial Park Conservation Area
2. An Ordinance Adopting Tax Increment Financing for the Redevelopment Project Area No. 3 of the Principal Meridian Industrial Park Conservation Area
3. An Ordinance Adopting Tax Increment Financing for the Redevelopment Project Area No. 4 of the Principal Meridian Industrial Park Conservation Area
4. An Ordinance Amending Section 5-59 of the Centralia Municipal Code to Add Certain Language to the Impoundment Requirements for Dogs

10. RESOLUTIONS

11. OTHER BUSINESS

12. UNFINISHED BUSINESS

13. REPORTS

1. Mayor –
2. Council Members –
3. City Manager –
4. City Attorney –

14. ADJOURNMENT

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 04/08/2011 **AGENDA ITEM: #5-3**

SUBJECT: **Approval of Request to Solicit for Funds – Community Resource Center – Putting Youth First Committee**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 – Work to assure compliance with City rules and policies.
Action Item 7.10.1 – Assist residents comply with City Ordinances (rules) and Resolutions (policies).
Critical Link 2 – Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Yvette Glasgow, representing the Community Resource Center and Putting Youth First, is requesting permission to solicit for funds on the corner of Broadway and Pullen on Friday, May 13, 2011, from 4:00 p.m. until 6:00 p.m.

DOCUMENTS ATTACHED:

Application
Certificate of Insurance

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Request will Authorize the Community Resource Center and Putting Youth First Committee to Solicit for Funds on the Corner of Broadway and Pullen on Friday, May 13, 2011 from 4:00 p.m. until 6:00 p.m.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 04/08/2011 **AGENDA ITEM: #5-4**

SUBJECT: Approval of Request to Solicit for Funds – American Legion Post #446

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 – Work to assure compliance with City rules and policies.
Action Item 7.10.1 – Assist residents comply with City Ordinances (rules) and Resolutions (policies).
Critical Link 2 – Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Frank McNight, Finance Officer for the American Legion Post #446, is requesting permission to solicit for funds on the corner of Broadway and Pullen on Saturday, June 25, 2011, from 8:00 a.m. until 4:00 p.m. The funds will be used to pay towards the mortgage on their building.

DOCUMENTS ATTACHED:

Letter of Request
Certificate of Insurance

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Request will Authorize Members of the American Legion Post #446 to Solicit for Funds on the Corner of Broadway and Pullen on Saturday, June 25, 2011, from 8:00 a.m. until 4:00 p.m.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 04/08/2011 **AGENDA ITEM: #5-5**

SUBJECT: **Approval of the Use of Laura Leake Park – Bible Based Community Church Tent Revival – May 27 and 28, 2011**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 – Work to assure compliance with City rules and policies.
Action Item 7.10.1 – Assist residents comply with City Ordinances (rules) and Resolutions (policies).
Critical Link 2 – Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Pastor Johnnie B. Wilson, representing the Bible Based Community Church, is requesting the use of Laura Leake Park on May 27 and 28, 2011, for a Tent Revival. They are requesting that electricity and restrooms be available for the weekend. The Council is also asked to waive the reservation fee of $15 per day. They have submitted a certificate of insurance.

DOCUMENTS ATTACHED:

Letter of Request
Certificate of Insurance

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Request will authorize the Bible Based Community Church to use Laura Leake Park on May 27 and 28, 2011 for a Tent Revival. Approval will also allow for the Use of Electricity and the Restroom Facilities, as well as the Waiving of the $15 per Day Registration Fee.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE:** 04/08/2011 **AGENDA ITEM: #5-6**

SUBJECT: **A Resolution Approving the City's Participation in the State of Illinois Federal Surplus Property Program**

STRATEGIC PLAN LINK:
FOCUS AREA 6: ENHANCED PUBLIC SAFETY
Objective 6.7- Provide highly trained and equipped public safety force.
Action Item 6.7.4 - Provide efficient management of public safety resources.
Critical Link 6.7.4.2 - Create replacement and preventative maintenance plans for all vehicles and equipment.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

In order to participate in the State of Illinois' Federal Surplus Property Program, a resolution must be adopted by the governing body stating its intent to participate. Participation allows the City to receive surplus items from the Federal Government at reduced rates. This action will close over-lapping accounts for the City of Centralia and open one single account for the City as a whole.

DOCUMENTS ATTACHED:

Resolution
Application

STAFF RECOMMENDATIONS:

Staff recommends approval of the resolution so that the City may participate in the Federal Surplus Property Program.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Approving the City of Centralia to Participate in the State of Illinois Federal Surplus Property Program.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 04/08/2011 **AGENDA ITEM: #5-7**

SUBJECT: An Ordinance Declaring Certain Property to be Surplus Property and Authorizing the Sale, Trade, Disposal, or Donation, Thereof

STRATEGIC PLAN LINK:
Focus Area 7: CITIZEN SERVICES
Objective 7.10 – Work to assure compliance with City rules and policies.
Action Item 7.10.1 – Assist residents comply with City Ordinances (rules) and Resolutions (policies).
Critical Link 2 – Act as liaison between residents and Council.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The items listed in Exhibit A are no longer needed by the Public Works Department. Sealed bids will be solicited. Most of the items are no longer usable. If a bid is not received, we will dispose of the item.

DOCUMENTS ATTACHED:

Ordinance
Exhibit A

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COMMENTS: Approval of Ordinance Allowing for the Sale of Miscellaneous Unusable Items through the Sealed Bid Process.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE:** 04/08/2011 **AGENDA ITEM: #5-8**

SUBJECT: Approval of Request for a Fireworks Display in Conjunction with Balloon Fest 2011

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 – Work to assure compliance with City rules and policies
Action Item 7.10.1 – Assist residents to Comply with City Ordinance & Resolutions
Critical Link 2 – Act as liaison between residents and Council

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Chamber of Commerce and the Balloon Fest Committee are requesting permission from the City to hold a Fireworks Display on Friday, August 19, 2011 in Foundation Park. The Chamber will provide a certificate of insurance naming the City of Centralia as an additional insured. The Chamber is also requesting assistance in moving picnic tables from Fairview Park to Foundation Park and our Public Property Crews will perform this as they do each year.

DOCUMENTS ATTACHED:

Letter of Request

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Request by the Greater Centralia Chamber of Commerce and the Balloon Fest Committee to Host a Fireworks Display on Friday, August 19, 2011 in Foundation Park.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Manager **DATE:** 04/08/2011 **AGENDA ITEM: #5-9**

SUBJECT: Approval of the Temporary Closure of Airport Road from the Centralia High School Entrance to Calumet Street High School Entrance - Girls on the Run 5K

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICE
Objective 7.10 - Work to assure compliance with City rules and policies
Action Item 7.10.1 - Assist residents comply with City Ordinances (rules) and Resolutions (policies)
Critical Link 2 - Act as liaison between residents and Council

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Girls on the Run is a character development program for girls in the 3rd through 8th grades. The program combines life skill lessons with training for a 5K run. As part of the program, the local team of 3rd grade girls is required to participate in a practice 5K prior to running the official Girls on the Run 5K in St. Louis Missouri.

The group currently has approval from Centralia High School to start and finish on their north parking lot but need to use a portion of the City Streets to complete the course. Laurie Miller, representing the Girls on the Run, is requesting permission to close a portion of Airport Road from the entrance to Centralia High School to another entrance located on Calumet Street on Sunday, May 1, 2011 from 2:00 p.m. to 3:00 p.m. for the safety of runners participating in the 5K run course. ESDA will be asked to secure the area for the runners.

DOCUMENTS ATTACHED:

Letter of Request

STAFF RECOMMENDATIONS:

Staff recommends approval of this request.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Request Authorizing the Temporary Closure of a Portion of Airport Road from the Entrance to Centralia High School to the Calumet Street High School Entrance on Sunday, May 1, 2011 from 2:00 p.m. until 3:00 p.m. for a 5K Run.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Director of Economic Development **DATE:** 04/08/2011 **AGENDA ITEM: #9-1, #9-2 & #9-3**

SUBJECT: **An Ordinance Adopting Tax Increment Financing for the Redevelopment Project Areas No 2, 3, and 4 of the Principal Meridian Park Conservation Area**

STRATEGIC PLAN LINK:
FOCUS AREA 1 – ECONOMIC DEVELOPMENT
Objective 1.4 - Utilize proper Economic Development Planning to ensure growth in certain Strategic areas of the City
Action Item 1.4.3. – Encourage Development of Principal Meridian Business Park, Centralia Industrial Park, and Aaron Business Park

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

On March 28th, 2011 the City Council adopted ordinances designating Redevelopment Project Areas 2, 3 and 4 of the principal Meridian Industrial Park Conservation Area. This designation allows the City to negotiate with a local manufacturer interested in construction of a new facility to better accommodate product flow. The formation of the TIF under the Industrial Recovery Law allowed the City to capture property tax increment generated from new projects within the redevelopment planning area and reinvest the increment back into the park to offset the development cost of adding new infrastructure. Centralia Industries, Inc. is owner of the property and working in cooperation with the City on the project.

DOCUMENTS ATTACHED:

Ordinances

STAFF RECOMMENDATIONS:

On February 24, the Joint Review Board voted unanimously to recommend staff prepare the necessary ordinances and associated documents for Council consideration. Staff recommends approval. These ordinances will allow staff to continue negotiations and proceed with sale of the property to the interested party.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Ordinance Adopting Tax Increment Financing for the Redevelopment Project Areas No. 2, 3, and 4 of the Principal Meridian Park Conservation Area.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Community Development & Planning **DATE**: 04/08/2011 **AGENDA ITEM: #9-4**

SUBJECT: **An Ordinance Amending Section 5-59 of the Centralia Municipal Code to Add Certain Language to the Impoundment Requirements for Dogs**

STRATEGIC PLAN LINK:
FOCUS AREA 3: IMPROVED COMMUNITY IMAGE
Objective 3.5 - Work to stabilize and enhance established residential neighborhoods.
Action Item 3.5.1 - Remain proactive with neighborhood code enforcement, holding residents responsible for continued maintenance of their property.
Critical Link 4 – Work closely with the Code Enforcement Advisory Committee to review and address deficiencies in our municipal code.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

There is an incongruity that exists between the municipal code addressing the appropriate impoundment of dogs in a fenced in yard and the zoning code for the placement of fencing along property lines. The way the ordinance currently reads, there is no accommodation made for individuals who keep their dogs in a fenced in area that abuts a City sidewalk or public right of way, allowing those animals to come into very close contact with individuals who are walking along the public areas. Some of these animals present a threatening posture when approached and, for purposes of safety, need to be restrained away from the public right of ways. This change allows for the consistency of purpose in the language of the ordinance and the current allowances in the zoning and subdivision code..

Sec. 5-59. Chaining.
No person shall allow a dog to be impounded (e.g. fenced yard, chain or pen) in such a manner as to allow that dog to approach within ten (10) feet of any public sidewalk or right of way except when said dog is under the direct supervision of its owner.

DOCUMENTS ATTACHED:

Ordinance

STAFF RECOMMENDATIONS:

Staff recommends approval of this Ordinance amendment. This will mitigate the risk posed to individuals using City sidewalks that directly abut a property where a dog is impounded.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Ordinance Amending Section 5-59 of the Centralia Municipal Code to Add Certain Language to the Impoundment Requirements for Dogs.