AGE N D A
CITY COUNCIL MEETING
CENTRALIA, ILLINOIS
Monday
June 13, 2011
7:00 p.m.

1. CALL TO ORDER BY MAYOR TOM ASHBY

ROLL CALL	**PRESENT**	**ABSENT**
Mayor Ashby		
Councilman Krutsinger		
Councilman Smith		
Councilman Sauer		
Councilman Jones		

2. PRAYER AND PLEDGE OF ALLEGIANCE

3. AMENDMENTS AND/OR ADDITIONS TO AGENDA

4. PUBLIC PARTICIPATION

5. CONSENT AGENDA

1. Approval of Minutes of the May 23, 2011 City Council Meeting
2. Approval of Minutes of the June 6, 2011 City Council Work Session
3. Approval of Minutes of the June 9, 2011 City Council Work Session
4. Approval of Payrolls and Vouchers in the Amount of $691,144.68
5. Approval of Request to Use Fairview Park – Greenview Christian Church – June 19, 2011 – *Allows church group to use a portion of Fairview Park for their church services and waives the $15 shelter reservation fee*
6. Approval of Request to Use Fairview Park – New Bethel Missionary Baptist Church – August 6, 2011 – *Allows the church group to use a portion of Fairview Park for their church picnic and waives the $15 shelter reservation fee*
7. An Ordinance Adopting the Illinois Prevailing Wage Act – *Adopts an Ordinance that is required annually by the State of Illinois which states City will apply a prevailing rate of wages for any work or employment dealing with Public Works construction*
8. A Resolution Naming Howard Street from Poplar Street to Lincoln Boulevard as "Bobby Joe Mason Way" – *Allows the placing of 3 honorary signs on the corners of Poplar and Howard; Elm and Howard; and Lincoln and Howard*
9. A Resolution Consenting to the Mortgage of Leasee's Leasehold Interest in Lake Centralia lease Site J-2 to Interbank Mortgage Company – *Allows a mortgage lien to be filed against Centralia Lease Site J-2 for the construction of a new home*

6. REPORTS AND COMMUNICATIONS

1. Proclamation Honoring Devantre Whitelow – IHSA Class 2A Champion in the 100 & 200 meter dash

7. PUBLIC HEARING

8. BIDS

9. ORDINANCES

10. RESOLUTIONS

1. A Resolution Approving a Forgivable Loan Agreement from TIF #3to Matthew P. & Lisa K. Schrage Trustees d/b/a Quint S Corporation for Façade Improvements to the Building Located at 315 E. 2nd Street (formerly Dragon's Den)

11. OTHER BUSINESS

1. Discussion of Lake Leases
2. Discussion of Pending Injunction as Filed By James B. Wham
3. Discussion of Wabash Avenue Project
4. Discussion of 7th & Cherry Street Sewer Project

12. UNFINISHED BUSINESS

13. REPORTS

1. City Clerk –
2. City Treasurer –
3. City Manager –
4. City Attorney –
5. Council Members –
6. Mayor –

14. ADJOURNMENT

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 06/06/11 **AGENDA ITEM: #5-5**

SUBJECT: **Approval of Request to Use Fairview Park – Greenview Christian Church – June 19, 2011**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 – Work to assure compliance with City rules and policies
Action Item 7.10.1 – Assist residents to Comply with City Ordinance & Resolutions
Critical Link 2 – Act as liaison between residents and Council

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Greenview Christian Church is asking permission to use a portion of Fairview Park on Sunday, June 19, 2011, for their church services. Their church was damaged during the April 19th storm and they have been using various venues for their services. They are also asking that the $15 shelter reservation fee be waived.

DOCUMENTS ATTACHED:

Letter of request

STAFF RECOMMENDATIONS:

Staff recommends approval

MANAGER'S COMMENTS:

I recommend approval

COUNCIL ACTION: Approval will allow Greenview Christian Church to use a portion of Fairview Park for their church services on Sunday, June 19, 2011.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 06/09/11 **AGENDA ITEM: #5-6**

SUBJECT: **Approval of Request to Use Fairview Park – New Bethel Missionary Baptist Church – August 6, 2011**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 – Work to assure compliance with City rules and policies
Action Item 7.10.1 – Assist residents to Comply with City Ordinance & Resolutions
Critical Link 2 – Act as liaison between residents and Council

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Cathy Singleton and Rev. Ronald Johnson, representing New Bethel Missionary Baptist Church, are asking permission to use Fairview Park on Saturday, August 6, 2011, for their church picnic. They are also asking that the $15 shelter reservation fee be waived.

DOCUMENTS ATTACHED:

Letter of request

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: **Approval will allow New Bethel Missionary Baptist Church to use a portion of Fairview Park for their church picnic.**

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 06/06/11 **AGENDA ITEM: #5-7**

SUBJECT: An Ordinance Adopting the Illinois Prevailing Wage Act

STRATEGIC PLAN LINK:
FOCUS AREA 8: FINANCE AND MANAGEMENT
Objective 8.13 – Maintain and protect all official city records
Action Item 8.13.2 - Monitor compliance with laws governing Public Meeting, City Records, and other Public Interests
Critical Link 4 - Monitor and comply with updated Federal and/or State Laws affecting the City

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

A Prevailing Wage Ordinance must be adopted on an annual basis. It requires the City to apply the general prevailing rate of wages to any work or employment dealing with Public Works construction. A copy of the adopted Ordinance will be sent to the Illinois Secretary of State and to the Illinois Department of Labor, as required by State law.

DOCUMENTS ATTACHED:

Ordinance
Copies of the Prevailing Wages – as provided by the Illinois Department of Labor – for Clinton, Jefferson, Marion, and Washington Counties

STAFF RECOMMENDATIONS:

Staff recommends approval

MANAGER'S COMMENTS:

I recommend approval

COUNCIL ACTION: Annual Approval of the Prevailing Wage Ordinance as Required by State Statute

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 06/07/11 **AGENDA ITEM: #5-8**

SUBJECT: **A Resolution Naming Howard Street from Poplar Street to Lincoln Boulevard as "Bobby Joe Mason Way"**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 – Work to assure compliance with City rules and policies
Action Item 7.10.1 – Assist residents to Comply with City Ordinance & Resolutions
Critical Link 2 – Act as liaison between residents and Council

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Becky Ault, representing the Bobby Joe Mason Committee, is requesting that a portion of Howard Street be dedicated to Bobby Joe Mason for his outstanding athletic accomplishments.

The actual street addresses will not change; honorary signage will be place in this location. Previous Councils have approved similar signage on Second Street (Dike Eddleman) and Third Street (Lowell Spurgeon) near the old High School building. Three signs will be erected – one on the corner of Poplar and Howard, one on the corner of Elm and Howard, and one on the corner of Lincoln and Howard. The Committee will pay for the signage.

Since Poplar Street and Elm Street are State Routes, the Illinois Department of Transportation was contacted and has expressed their approval for the honorary signage.

DOCUMENTS ATTACHED:

Resolution
Letter of Request

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of a Resolution dedicating a portion of Howard Street as "Bobby Joe Mason Way" – actual street addresses will remain the same.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: City Clerk **DATE:** 06/09/11 **AGENDA ITEM: #5-9**

SUBJECT: **A Resolution Consenting to the Mortgage of Lessee's Leasehold Interest in Lake Centralia Lease Site J-2 to Interbank Mortgage Company**

STRATEGIC PLAN LINK:
FOCUS AREA 7: CITIZEN SERVICES
Objective 7.10 – Work to assure compliance with City rules and policies
Action Item 7.10.1 – Assist residents to comply with City rules and policies
Critical Link 2 – Work with Raccoon Lake and Lake Centralia leaseholders regarding lease payments, building/work permits, and Council actions

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Larry X. Besant is in the process of constructing a house on Lake Centralia Lease Site J-2. In order to obtain financing for the construction of a house, Interstate Mortgage Co. is requesting the City's consent for the mortgage on the property.

This is a forty year lease. This type of request is presented from time to time by the lending institutions. It is not a requirement by the City.

DOCUMENTS ATTACHED:

Resolution
Letter of Request

STAFF RECOMMENDATIONS:

Staff recommends approval.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of a Resolution Consenting to the Mortgage of Centralia Lake Lease Site J-2 to Interbank Mortgage Company.

REQUEST FOR COUNCIL ACTION

ORIGINATED BY: Director of Economic Development **DATE:** 06/13/2011 **AGENDA ITEM: #10-1**

SUBJECT: **A Resolution Approving a Forgivable Loan Agreement from TIF #3 to Matthew P. and Lisa K. Schrage Trustees d/b/a/ Quint S Corporation for Façade Improvements to 315 E 2nd Street (formerly Dragon's Den)**

STRATEGIC PLAN LINK:
FOCUS AREA 1 – ECONOMIC DEVELOPMENT

Objective 1.4 - Utilize proper Economic Development Planning to ensure growth in certain strategic areas of the City

Action Item 1.4.1 – Continue the façade and Tax Increment Financing programs to revitalize downtown.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Schrages have requested façade improvement funds from TIF #3 for improvements to 315 E 2nd Street in Centralia, IL (formerly Dragon's Den). They recently purchased the building and will employ 15 part time employees.

Work to the exterior portion of the building will include exterior painting, guttering, window repair, signage and landscaping. The estimated cost of the exterior work will be $10,000. The work would begin ASAP. The couple indicated that they sought bids from local contractors however they are all currently busy so they had to seek some bids from out-of-town contractors. Upon documentation of full payment to vendors and completion of work the City would reimburse the Schrages $5,000.

DOCUMENTS ATTACHED:

Resolution
Application
Estimates for Work
Building Photograph

STAFF RECOMMENDATIONS:

The Downtown Development Commission met on June 9, 2011 and unanimously recommended approval of the façade improvement grant from TIF#3 in an amount not to exceed $5,000 based on the estimated improvements of a minimum of $10,000. Staff recommends approval of the payment.

MANAGER'S COMMENTS:

I recommend approval.

COUNCIL ACTION: Approval of Resolution Granting a Forgivable Loan Agreement from TIF#3 to Matthew P. and Lisa K. Schrage Trustees d/b/a/ Quint S Corporation for Façade Improvements to 315 E 2nd Street (formerly Dragon's Den)